

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:40 A.M.**

**MARCH 19, 2018**

Board members present: Chairman Laura Osiadacz & Vice-Chairman Obie O'Brien. Excused Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Jim Goeben, I.T. Director.

**REGULAR MEETING**

**DEPARTMENT HEAD**

**INFORMATION TECH.**

Jim Goeben, I.T. Director requested the Board's direction on how the Board would like to give their approval of each department's e-mail organization plan. He stated there has been some confusion and further discussion from his last I.T. Study Session where he was under the impression the Board wanted to have each Records Manager from each Department/Office present their plan. However recently he has been hearing that may not be the case that there may be a different route the Board would like to take.

Commissioner O'Brien and Chairman Osiadacz both expressed their support for the Board to review the collection of all Email Organization Plans at one meeting after the Records Management Committee has reviewed and given feedback with each Department/Records Manager who drafted it and then present it to them if the Board has any questions.

Meeting adjourned at 9:50 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITITAS COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman