

**KITTITAS COUNTY
SOLID WASTE, MAINTENANCE, AND FAIR OFFICE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

TUESDAY

2:00 PM

March 13, 2018

Board members present: Commissioner Paul Jewell, Vice Chairman Obie O'Brien
Absent: Chairman Laura Osiadacz excused.

Others: Patti Johnson, Lisa Lawrence, Tim Egan, Jill Scheffer, Lisa Young, Bruce Tabb

Regular Meeting

Annual Biosolids Report

Solid Waste

Meeting called to order at 2:00 p.m. Patti Johnson requested to ratify Commissioner Jewell's signature on 2017 Annual Biosolids Report. Commissioner Jewell moved to approve. Commissioner O'Brien seconded. Motion carried 2-0.

Regular Meeting

**Ecology Grant Funding
Elmview Recycling**

Solid Waste

Discussion was held on the Department of Ecology Grant Funding status and Elmview Recycling. Discussion included adding another task in the amount of \$25,000.00 per year to the current grant cycle to help promote and preserve Elmview Paper Recycling in the Community and the possibility of adding additional hours on Saturdays. The Board directed Patti to move forward with the Grant and a Contract with Elmview for Board review.

Regular Meeting

Other Business

Solid Waste

Patti informed the Board that there will be another open house on April 9th for the new Transfer Station siting project with a Special Meeting scheduled with the Board on April 10th to discuss.

Regular Meeting

**Courthouse Project-Cost
Estimate**

Maintenance

Patti informed the Board that the estimate came in above budget and that she has scheduled a walk through to look at options.

Regular Meeting

**McKinstry Jail
Maintenance Agreement**

Maintenance

Patti made a recommendation to the Board to discontinue the Maintenance Agreement with McKinstry, stating that it is an unnecessary cost and that the Department staff as a team could handle it. The Board directed staff not renew the contract.

Regular Meeting

Panic Buttons

Maintenance

Discussion was held on security lockdown at the Courthouse and remote buildings. The Board directed staff to install a panic button at the Security Desk.

Regular Meeting

2nd Floor of Jail

Maintenance

Patti informed the Board that she is getting costs together to make corrections/repairs to the duct work, dampers and booster fan to restore flow.

Solid Waste/Maintenance portion of Meeting adjourned at 2:20 p.m. Jill Scheffer to take minutes on the KVEC, Agenda items 8-17.

Regular Meeting

Posse Contract

Event Center

Jill informed the Board that the annual Ellensburg Rodeo Posse contract is ready for signature if BOCC approves. The value of the rental is ~\$7,700 not including labor/water for working up the arena for each use. The use of the Event Center is provided at no cost to the Posse in exchange for them carrying a Kittitas County Fair flag in their parades. BOCC was not in favor of continuing that use under the current agreement and asked Jill to talk with them about some other structure for the agreement.

Regular Meeting

Organizational Chart

Event Center

Jill asked for the Board to approve the updated organizational chart with a new position of Office Clerk. The position is justified by having a long-term employee leave and the increase in events occurring at the Event Center. The Board approved the position, but asked that it be tied to revenue goals over 6-years.

Regular Meeting

Event Center Sponsorship Program

Event Center

Jill asked the Board to approve moving forward with the proposed Event Center Sponsorship program as it is a revenue goal for the year. Commissioner Jewell asked for Jill to set a meeting with the Fair Board sponsorship director to move the discussion forward.

Regular Meeting

Office Closure Resolution

Event Center

Office closure resolution 2018-50 was approved. Jewell moved/O'Brien seconded.

Regular Meeting

Maple Street House Roof Removal

Event Center

Jill asked the Board to approve a bid for the roof removal of the Maple Street house prior to the burn set for later this month. The Board was not in favor of approving the bid and asked Jill to

work with Maintenance staff to see if they would complete the project in overtime on their off days.

Regular Meeting

WSDA & RCO Grants

Event Center

Board okayed moving ahead with multiple proposals as proposed for the grants.

Meeting was adjourned at 3pm.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Lawrence



Jill Scheffer



Laura Osiadacz, Chairman