

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 12, 2018

Board members present: Chairman Laura Osiadacz; Vice Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board; Erin Moore, EH Specialist II and one member of the public.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 9, 2018.

DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined for the week of March 12, 2018 they would have no posts for the week.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they

APPROVED
4-3-18

would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

MEMO

REDLINE COUNTY CODE UPDATES

COMMISSIONERS

Commissioner Jewell updated the Board on a meeting he had with Staff, as well as members of IT and CDS & DPW Directors about a process to ensure County Code updates were done. He presented a memo that outlines a new policy and asked that the Chair send it out to the County Management Team.

The Board agreed and supported the memo being sent out. Chairman Osiadacz indicated that she would send it out today.

CHANGE ORDERS

ASPECT CONSULTING

COMMISSIONERS

Commissioner Jewell presented the Board 4 Contract Change Orders from Aspect Consulting. Change No.: 11 for Project 150338-006-04 - Kittitas County Groundwater Mitigation Permit Support in the amount of \$1,500.00; Change No.: 12 for Project 150338-007-04 - Kittitas County Groundwater Mitigation Permit Support in the amount of \$3,900.00; Change No.: 13 for Project 150338 - Large Area Permit Technical Assistance - in the amount of \$14,900.00; Change No.: 14 for Project 150338 - Papineau Water Right Transfer (No. S4-84509-J) - in the amount of \$8,900.00, and moved to approve them as presented. Commissioner O'Brien seconded. Motion carried 3-0.

DISCUSSION

COMMUNITY BUILDERS

COMMISSIONERS

Commissioner presented the Board a draft Professional Services Agreement between Kittitas County and Community Builders. He explained that this document is a result of a meeting the Board held in January with Dawn Bass of Community Builders. He outlined the numbers he came up with to allocate to them and stated that if the Board is okay with it he will present it to Community Builders and work with HopeSource to re-do the agreement with them to take out the allowance they were given to award for Upper County youth activities. The Board indicated that they were in support of the document presented, and Commissioner Jewell stated he would begin working with HopeSource and get it to Community Builders for their review as well.

DISCUSSION

IRON HORSE STATE PARK

COMMISSIONERS

Commissioner O'Brien presented an e-mail from Washington State Parks Planning President Randy Kline. He questioned if the Board would like to send someone to the meeting in Monroe, Washington on 3/22/2018 to participate in the Iron Horse State Park Trail - Renaming Effort /Trail Update - Report. Commissioner Jewell and Chairman Osiadacz supported Commissioner O'Brien attending the

event.

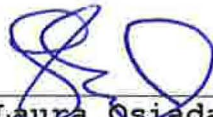
OTHER BUSINESS-N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman