

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

FRIDAY

3:30 P.M.

FEBRUARY 16, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Lisa Young, Human Resource Director and Jill Scheffer, Event Center Director.

SPECIAL MEETING

EVENT CENTER

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At 1:00 p.m. Chairman Osiadacz opened a Special Meeting to review items relating to the Kittitas Valley Event Center.

APPLICATION

RCO & WSDA

EVENT CENTER

Jill Scheffer, Event Center Director reviewed a WSDA Health & Safety Grant Application which has no matching requirements and is due by April 16, 2018. She said she'd like to submit the Grant for multiple projects at the Event Center including the rodeo seating, which would be the top priority. There was discussion on the funding not being available until after July 1st, but they'd like to get the project done prior to this year's Fair & Rodeo. The Board directed her to prepare a waiver of retro-activity letter.

She reviewed an RCO Grant application that's due May 1st for an upgrade to the North lot parking lot which may include RV parking and State parking for the John Wayne Trail. The Board determined there is a need for further discussion including the costs.

ORGANIZATIONAL CHART

EVENT CENTER

EVENT CENTER

Ms. Scheffer provided a proposed a new organizational chart for the Event Center. She said it would create 2 limited part time employees, an Event & Fair Operations Aide and an Event Operations Technician. She said the proposal would be budget neutral. It was a consensus by the Board of County Commissioners to approve her proposed organizational chart.

RESOLUTION

RODEO PROJECTS

EVENT CENTER

Ms. Scheffer provided a draft Resolution authorizing the Ellensburg Rodeo Association to complete improvement projects. The Board

indicated they would like to meet with the Rodeo Board prior to signing anything to review projects they'd like to do.

Meeting adjourned at 4:00 p.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman