## COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

MONDAY 9:00 A.M. JANUARY 8, 2018

Board members present: Chairman Laura Osiadacz; Vice Chairman Obie O'Brien and Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers. Note there were no PAF's for consideration.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 5, 2018.

DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined for the week of January 8, 2018 they would post the 2018 County Holiday Closure's; vacant positions at the County (link to HR Page); and a contest for the citizens of Kittitas County to guess how many BoCC Meetings were held in 2017. They determined they would offer a prize (coffee type drink) to be personally paid for by a Commissioner for the closest guess by 5:00 p.m. on Friday January 12, 2018.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their

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respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

BREAK AT 9:40 FOR DEPARTMENT HEAD MEETING AND THEN RETURN TO OFFICE ADMIN.

REVIEW

## DEPARTMENT HEAD ASSIGNMENTS

COMMISSIONERS

The Board reviewed the current Department's they are overseeing and then made proposals for the 2018 Department Head assignments. Commissioner Paul Jewell will oversee the Solid Waste, I.T., Maintenance. Commissioner Laura Osiadacz will oversee the KVEC, WSU Extension, Public Health. Commissioner Obie O'Brien will oversee the CDS, DPW, HR.

REVIEW

## COMMISSIONER COMMITTEE'S

COMMISSIONERS

Staff provided copies of the current committees that the Commissioners serve on. The Board reviewed them and made changes for 2018, some of which follow Chairmanship or that are no longer something Kittitas County participates in.

## OTHER BUSINESS

Chairman Osiadacz shared an e-mail from HopeSource asking permission to list her as the Jurisdictional Leader for Kittitas County. She explained that this is due to her lead role in addressing homeless efforts for Kittitas County through her role as the Chair of the HAHC.

There were no concerns from the Board expressed. Commissioner O'Brien did not participate in the discussion due to his conflict of intrest.

Meeting adjourned at 10:41 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Taura Osiadacz Chairman