



KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

Mark Cook, Director

STUDY SESSION MINUTES November 13, 2017

THOSE PRESENT: Paul Jewell, Laura Osiadacz (BOCC); Mark Cook, Candie Leader (DPW); Dan Carlson, Stephanie Mifflin (CDS)

GUESTS PRESENT: 1 member of the general public

REQUEST TO AUTHORIZE ADVERTISEMENT OF THE BOWERS FIELD ACIP ENVIRONMENTAL STATEMENT OF QUALIFICATIONS:

Mark stated at the November joint Airport Advisory Committee meeting with the Board of County Commissioners he spoke about the need to advertise for environmental services supporting the 2017-2022 airport capital facility plan. The timing with the Federal Aviation Administration (FAA) is such that they will make awards supporting environmental services in the next several months and are encouraging staff to get the Statement of Qualifications out as soon as possible to meet the timeline. The FAA have reviewed and approved the Statement of Qualifications as presented to them.

Board Direction:

Commissioner Jewell and Commissioner Osiadacz approve advertisement of the Bowers Field ACIP Environmental Statement of Qualifications.

FAIRVIEW ROAD UPDATE:

Mark reported that during a recent bridge inspection staff found bridge abutment damage to two bridges on Fairview Road. Staff met onsite upon finding the damage and decided that structural plates were to be used to “crib” the broken abutments. Crews were finishing up the paving of the structural plates today. This site was on the Six Year Transportation Improvement Plan for repair in 2022, however, staff believes that it can be moved forward by reprioritizing the plan. The temporary fix cost around \$40,000. Discussion was held.

Board Direction:

No Direction.

FLOOD CONTROL ZONE DISTRICT – VARIOUS UPDATES:

Bar 14 Road:

Mark stated that previously the Board of County Commissioners took action to remove the Bar 14 Road Bridge. Staff has prepared a by-pass for Naneum Creek so that in channel work can be done. Mining up and down stream will be completed as well. This will be a coordinated project with the Kittitas Reclamation District as they have a flow control structure in the area. A newsletter will be sent to area residents along Naneum Creek advising of expected increased flood risk in the 2017-2018 water year. Discussion was held.

Board Direction:

No Direction.

Mercer Creek Channel Work:

Mark reported that that recently staff was approached by the City of Ellensburg for the Flood Control Zone District to partner with them in some invasive species removal along Mercer Creek in the area of Parklane Avenue. Staff agreed to get the necessary permits to conduct the channel improvements with the City of Ellensburg acquiring any necessary construction easements. Permits will not be ready for another three to four weeks and phasing the project is an option. Discussion was held.

Board Direction:

No Direction.

Flood Control Zone District Advisory Board:

Mark stated that staff has spent several months in a public outreach campaign to attract rate payers to apply to sit on an advisory board to the Board of County Commissioners. The first task of which has been to develop ranking and rating criteria for going through the various suggested plans. To date, there have been ten applications received. Discussion previously was to have the committee be a seven member committee. Staff was hoping to get a minimum of fourteen applications prior to submitting all for Board consideration. Discussion was held.

Board Direction:

Bring forward the ten applications for review if the staffing criterion has been met.

OTHER BUSINESS:

CURRIER CREEK LOMR UPDATE:

Mark stated that last year he advised the Board that under the FEMA Cooperative Technical Partnership program staff solicited support for using new technology in mapping floodplains in Kittitas County. The lidar is taken from aerial flights and the information is taken and fused with the actual model. This model closely replicates historic flooding in shallow areas. The FEMA maps from the 1970s are inaccurate and staff is excited to have new maps available. On Friday, staff was advised that the work has been accepted by FEMA and now can go forward with the LOMR process. Staff is working on joint notification with the City of Ellensburg to announce this development. Discussion was held.

Board Direction:

No Direction.

FUEL AND OIL BID – REJECTION OF ALL BIDS:

Mark stated that staff went out to bid for Petroleum and Lubricant Products for calendar year 2018. After opening bids on November 2, 2017 at 2pm and reviewing said bids, staff found multiple errors on the bidding packet. Staff is now requesting direction on the rejection of all bids and re-advertisement at the next agenda session. Discussion was held.

Board Direction:

Prepare a Resolution for consideration to reject bids and a request to re-advertise at the next agenda session.

FBO SERVICES – BOWERS FIELD:

Mark reported that an RFP for services went out for a two week advertisement soliciting for a package of FBO services. Staff received one response from Central Washington University. The proposal appears to be the same package that the current FBO, Midstate Aviation provides for a yearly cost of \$20,000.00. The new proposal from CWU is at a cost of \$34,000.00 per year. Services were broken out so the opportunity to remove some of the services is available. Mark added that FBO services were to expire November 8, 2017, however, Midstate Aviation has agreed to a month long extension to continue those services. Discussion was held.

Board Direction:

Schedule a special meeting to go over the proposal from Central Washington University.

LAND I COMPLAINT UPDATE:

Mark stated that staff was recently contacted by Labor and Industries pursuant to a complaint by a citizen that the traffic control at the Taneum Bridge was non-compliant. Our Construction Manager met with the Labor and Industries inspection on site for several hours. Staff pulled information from the Risk Manager's office and submitted the necessary documentation. We were notified that no violation would be issued. Discussion was held.

Board Direction:

No Direction.



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