

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**SEPTEMBER 5, 2017**

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz; and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director; Patti Johnson, Solid Waste/Maintenance Director/Project Manager; Lucas Huck, Engineer; Jim Goeben, IT Director; Mandy Buchholz, Deputy Clerk of the Board II; Judy Pless, Budget & Finance Manager; Stephanie Hartung, Deputy Prosecutor; Debbie Myers, Board Clerk; Robin Read, Public Health Administrator; Heather Seibert, Chief Financial Manager; Joann Schaan, DD Program Coordinator; and 2 members of the public.

**CALL TO ORDER**

Chairman Jewell called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Jewell led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

Jim Goeben, IT Director indicated Jason Eklund, GIS Coordinator was unavailable to attend the Agenda Session, as he was currently working at the Emergency Operations Center due to the Jolly Mountain Fire. Mr. Goeben reviewed the award Mr. Eklund was presented with for the Best User Software Application at the International Esri User Conference for EPIC. The Board requested that Mr. Goeben express their congratulations and appreciation for his hard work.

**APPROVAL OF AGENDA**

Commissioner Osiadacz moved to approve the Agenda, as presented. Commissioner O'Brien seconded. Motion carried 3-0.

**CONSENT AGENDA**

Chairman Jewell explained that since there was no Agenda Study Session due to the Labor Day holiday, the Board would review each individual item prior to making a motion.

Upon review of each Consent Agenda item, Chairman Jewell noted Item H was removed from the Agenda and there was a typo on Item U which was to be corrected. Commissioner Osiadacz moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
05/22/2017	IT Study Session
06/26/2017	IT Study Session
07/24/2017	IT Study Session
07/31/2017	IT Study Session
08/14/2017	Agenda Study Session
08/14/2017	Office Admin
08/14/2017	Dept. Head-Lower District Court
08/15/2017	Agenda Session
08/15/2017	Records Management Sub Committee
08/15/2017	Executive Session
08/21/2017	Office Admin
08/21/2017	Dept. Head-Event Center
08/21/2017	Fair Workers
08/21/2017	Executive Session
08/21/2017	Executive Session
08/22/2017	Executive Session
08/28/2017	Office Admin
08/28/2017	Dept. Head-Cancelled
08/29/2017	Declaration Of Emergency
08/29/2017	Freedom Foundation

**SPECIAL EVENT APPLICATION HUFFMAN FARMS PUMPKIN FESTIVAL COMMISSIONERS**

Approve a Special Event Application to hold the Huffman Farms Pumpkin Festival from October 1, 2017 through October 29, 2017; granting a waiver to Kittitas County Code Chapter 5.20.100 - Penal Bond - Bond of Indemnity; and to comply with recommendations from the Prosecutor's office, Public Works Department, Fire Marshal and the Auditor's office.

**APPOINTMENT****AIRPORT ADVISORY BOARD****COMMISSIONERS**

Approve the appointment of Ann Anderson, representing the Kittitas County Chamber of Commerce and the reappointment of Marlene Pfeifer representing the Realtors, to the Kittitas County Airport Advisory Board, for terms effective immediately and expiring on December 31, 2018.

**RESOLUTION 2017-144****FIRE DISTRICT #7****AUDITOR**

Approve Resolution No. 2017-144, Approving an Interlocal Agreement between Kittitas County and Kittitas County Fire District #7 to process their own Accounts Payable and Payroll Warrants Independent of the Kittitas County Auditor's Office Warrant Processing System.

**SET PUBLIC HEARING****INCREASE TIP FEE****SOLID WASTE**

Approve Setting a Public Hearing to consider a rate increase for the disposal of Municipal Solid Waste, to be held on Tuesday September 19, 2017 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT****M.G. WAGNER CO. INC.****SOLID WASTE**

Approve a Professional Services Agreement between Kittitas County and M.G. Wagner Co. Inc. in the amount of \$54,249.00, to retrofit the roof at the old Rodeo Bowl facility located at 830 North Poplar Street, beginning September 5, 2017 through October 31, 2017.

**SET PUBLIC HEARING****CIVIL FEE SCHEDULE****SHERIFF**

Approve Setting a Public Hearing to consider a proposed Ordinance to Amend the Kittitas County Sheriff's Office Civil Fee Schedule, to be held on Tuesday September 19, 2017 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE A PROFESSIONAL SERVICES AGREEMENT BETWEEN KITTITAS COUNTY AND ELMVIEW - ITEM REMOVED FROM THE AGENDA.**

**AGREEMENT****DEPT. OF SOCIAL & HEALTH SERVICES****PUBLIC HEALTH**

Approve and authorize the Public Health Administrator's signature on Program Agreement Number 1763-98187 between the Washington State Department of Social & Health Services, Division of Developmental Disabilities and Kittitas County, in the amount of \$820,341.00 to provide services and allow Staff to administer Developmental Disability



**RESOLUTION 2017-146                      MANASTASH ROAD BRIDGE REPLACEMENT                      PUBLIC WORKS**

Approve Resolution No. 2017-146, Authorizing the Chair's Signature on Project Agreement #1917-01 for Rural Arterial Trust Account Funds from the County Road Administration Board for the Manastash Road Bridge Replacement Project.

**RESOLUTION 2017-147                      CONSOLIDATED LODGING TAX GRANT                      COMMISSIONERS**

Approve Resolution No. 2017-147, for the 2018 Consolidated Lodging Tax Funding Grant Process for Special Events and Projects.

**AGREEMENT                                      STATE ARCHIVES & RECORDS MANAGEMENT                                      COMMISSIONERS**

Approve Amendment A to Statement of Work No. 2 Service Level Agreement No. 818K-1402 between the Kittitas County Commissioners and the State of Washington, Office of the Secretary of State, Archives & Records Management Division, in the amount of \$1,914.05.

**RESOLUTION 2017-143                                      JOLLY MOUNTAIN FIRE                                      SHERIFF**

Acknowledge Resolution No. 2017-143, Declaration of Emergency - Jolly Mountain Fire, approved by the Kittitas County Board of Commissioners on August 29, 2017 at 9:00 a.m. in an Emergency Special Meeting.

**RESOLUTION 2017-148                                      UNCOLLECTIBLE DEBTS                                      SHERIFF**

Approve Resolution No. 2017-148, Authorizing the Write-Off of Uncollectible Debts Totaling \$15,337.66 Payable to the Kittitas County Sheriff's Office.

**CALL FOR BIDS    MOBILE HOMES    SOLID WASTE**

Approve a Notice of Call for Bids for Removal of County Owned Mobile Homes, to be accepted until September 27, 2017 at 1:00 p.m. in the Kittitas County Commissioners Office 205 West 5<sup>th</sup> Avenue Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**RESOLUTION**

**COUNTY BOARDS - OPEN PUBLIC MEETINGS ACT PROSECUTOR**

The Resolution Declaring All Kittitas County Boards, Committees, and Commissions Operating Under the Direction of the Board of County Commissioners Subject to the Open Public Meetings Act Requirements was removed and to be placed on a future Agenda.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**


Commissioner O'Brien moved to adjourn the meeting at 10:42 a.m. Commissioner Osiadacz seconded. Motion carried 3-0.

Meeting adjourned at 10:42 a.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Paul Jewell, Chairman