# COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

## MONDAY

### 9:00 A.M. AUGUST 14, 2017

Board members present: Chairman Paul Jewell & Commissioner Obie O'Brien. Excused: Vice-Chairman Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

#### WEEK AT A GLANCE CALENDAR COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

#### CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 4, 2017.

### DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined that they would post the following to their Facebook for the week of 8/14/2017: PILT Funding Press Release; LTAC Training Press Release and notice of Central Transit transportation services during Labor Day Weekend.

#### COMMISSIONERS LETTER OFFICE OF WA ST AUDITOR

Commissioner O'Brien moved to authorize Chairman Jewell's signature on a letter acknowledging the County's audit process to be performed by the State Auditor's Office Lead by Audit Manger Ann Strand. Chairman Jewell 2<sup>nd</sup>. Motion carried 2-0.

## BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS UPDATE



8/14/2017 MINUTES

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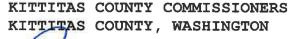
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

## OTHER BUSINESS -

Lisa Young, HR Director updated the Board on the WCIF Meeting she attended on behalf of Commissioner O'Brien on August  $10^{th}$  and  $11^{th}$ .

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD



Paul Jewell, Chairman