

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 10, 2017

Board members present: Chairman Paul Jewell & Vice-Chairman Laura Osiadacz. Excused: Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board & Judy Pless, Budget & Finance Manager.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 7, 2017.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

N/A

AGREEMENT

PSA - CLARKE/DYKSTRA

COMMISSIONERS

Commissioner Osiadacz moved to approve a Professional Services Agreement Extension with Plauche and Carr LLP Peter Dykstra and Bill Clarke through December 31, 2017, noting that the monthly fee will be \$8,000.00 a month. Chairman Jewell seconded. Commissioner Jewell stated that he spoke with the County Prosecutor and they had no issue with the extension. Motion carried 2-0.

DISCUSSION

DFW/PILT FORMULA

COMMISSIONERS

APPROVED
8-1-17

Chairman Jewell presented a breakdown of the DFW/PILT funding by County and noted that Kittitas County received a significant increase.

LETTER

2018 BUDGET INSTRUCTIONS

COMMISSIONERS

Commissioner Osiadacz moved to authorize Chair Signature on the 2018 Budget Instructions Letter as presented. Chairman Jewell seconded. Motion carried 2-0.

LETTER

TEANAWAY COMMUNITY FOREST

COMMISSIONERS

Commissioner Osiadacz moved to authorize Chair signature on a letter of support to the Teanaway Community Forest Advisory Committee regarding motorized users in the recreation planning process of the Teanaway Community Forest. Chairman Jewell seconded. Motion carried 2-0.

AGREEMENT

EDA - LTAC - REVISED

COMMISSIONERS

Chairman Jewell explained that the Ellensburg Downtown Association (EDA) had not signed the 2017 Lodging Tax Services Agreement that the Board approved back in December. He stated that Carolyn Honeycutt from the EDA had contacted him with some concerns and now the Agreement is much more specific as to what the funds can be spent on. He stated that Ms. Honeycutt has already signed the revised Agreement and is before the Board for consideration and signature.

Commissioner Osiadacz moved to approve and authorize Board signature on the revised EDA 2017 Lodging Tax Services Agreement. Chairman Jewell seconded. Motion carried 2-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

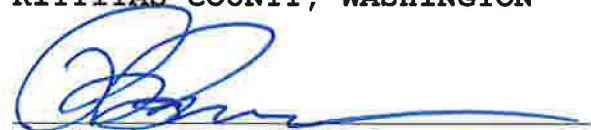
OTHER BUSINESS - N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Paul Jewell, Chairman