



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)  
Joint BOH/BOCC Meeting minutes  
Meeting Minutes**

**April 28, 2017  
Commissioners' Auditorium  
2:00 p.m.**

**Present**

Board of Health (BOH): Paul Jewell, Obie O'Brien, Laura Osiadacz, John Asriel, M.D.

Absent: Rich Elliott

Board of Health Advisory Committee (BOHAC): Andrew Lyons, Hartwig Vatheuer

Public Health: Candi Blackford, Katie Odiaga, Kaitlyn Reddick, Kasey Knutson, Erin Moore, Amy Fuller, Tristen Lamb, Holly Myers, Robin Read, Mark Larson, M.D, Will Schwab, Liz Whitaker

Others: Michelle Cawley, Early Childhood Learning Center

*Paul Jewell called Meeting called to order at 2:02 p.m.*

Holly Myers stepped to the microphone and reviewed the staff report presented. During the initial fee schedule presentation in January, one of the initial concerns was about the farmer's market fee for all vendors. The department completed a quality improvement project and has established a new type of Temporary Food Establishment (TFE) permit proposal. The new permit types are A and B. Type B encompasses food sold at a fixed location operating no more than three days a week with a fixed menu in conjunction with an approved, recurring, organized event. Farmer's market vendors fit into this category. There will now be three different risk levels associated with temporary food events. The proposed new fees will be associated with the following temporary permit types:

Type B:

- Level 3- high risk type B TFE fee is \$405.00 to cover 2 inspections and a permit for all farmers' market events in Kittitas County for a 12 month period. Level 3-high risk includes the preparation, handling, or cooking of one or more foods from a raw state (beef, poultry, fish /shellfish).
- Level 2-moderate risk Type B TFE fee is \$295.00 to include at least one inspection and a permit for all farmers' market events in Kittitas County for a 12 month period. Level 2- moderate risk includes advanced preparation and serving of potentially hazardous foods that may require hot holding, and preparation of sandwiches, salads, and wraps but not cooking meat, poultry, or fish/shellfish from a raw state.

**APPROVED**  
6-6-17

- Level 1- low risk TFE is \$185.00 to include one inspection and a permit for all farmers' market events in Kittitas County for a 12 month period. Level 1-low risk includes serving commercially prepared food with single-use articles, coffee stands, and other commercially pre-packaged food items with limited handling and preparation.

Type A

- Event that is either a single day, or between 2-21 consecutive days. The fee for additional days is \$40 and goes into effect after the first day for low and moderate risk levels, and after 5 days of operation for high risk.

Paul Jewell noted that at the January public hearing for approval of the 2017 Public Health Department Fee Schedule, representatives from the Farmer's Market Board and vendors were in attendance and raised concerns about the fees being charged by the health department. The vendors, who serve a variety of different foods in different risk levels, were all paying the same fee. After discussion the board asked the health department to work with the Farmer's Market Board and vendors to come up with a new proposal for fees. That is what the board is looking at today. Amy Fuller stepped to the microphone and clarified the permit types are specific to state code. Laura Osciadacz clarified the temporary food service A is for 1 event and B is for multiple events. Ms. Osciadacz also asked if this information was shared with the Upper County Farmer's Market vendors. Ms. Fuller clarified that this was not as the department was asked to work with those that attended the public hearing with concerns about the fees. No one from the Upper County Farmer's Market was present. Paul Jewell agreed that next time the county should include those in Upper County.

Paul Jewell opened public testimony at 2:18 p.m.

No public comments.

Paul Jewell closed public testimony at 2:18 p.m.

**Motion 05-01: Motion to approve Resolution 2017-02 adopting the amended 2017 fee schedule to include the new Farmer's Market Fees. Laura Osciadacz moved to approve Resolution 2017-02 adopting the amended 2017 fee schedule to include the new Farmer's Market Fees. Obie O'Brien second. All approved. Motion 05-01 carried to approve the Resolution 2017-02 adopting the amended 2017 fee schedule to include the new Farmer's Market Fees.**

Paul Jewell thanked staff and members of the Farmer's Market Board/vendors for their work. Commissioner Jewell noted that he has received comments from market vendors stating they were happy to work with public health.

**Motion 05-02: Motion to approve Resolution 2017-077 adopting the amended 2017 fee schedule to include the new Farmer's Market Fees. Laura Osciadacz moved to approve Resolution 2017-077 adopting the amended 2017 fee schedule to include the new Farmer's Market Fees. Obie O'Brien second. All approved. Motion 05-02 carried to approve Resolution 2017-077 adopting the amended 2017 fee schedule to include the new Farmer's Market Fees.**

Public Hearing concluded at 2:00 p.m.



Paul Jewell, Chair of the Board of Health

---

Robin Read, Administrator,  
Kittitas County Public Health

---

Candi Blackford, Clerk of the Board of Health