

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 30, 2017**

Board members present: Chairman Paul Jewell; Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

Commissioner Osiadacz requested an Executive Session at the end of the meeting to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 27, 2017.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their

respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**AGREEMENT**

**SHADY BROOK LEASE**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve and authorize Chair signature on a Lease Agreement for Lot 30 at the Shady Brook Mobile Home Park. Commissioner O'Brien seconded. Motion carried 3-0.

**AGREEMENT**

**McKINSTRY**

**COMMISSIONERS**

Item removed and to be considered at another time.

**DISCUSSION**

**DISPOSAL BOX - FLAG PROGRAM**

**COMMISSIONERS**

Commissioner Osiadacz presented the Board with information that was forwarded to her from County Coroner Nick Henderson. She stated that the info., originally came from NACo and is regarding a new program being introduced nationwide for flag disposal boxes. Commissioner O'Brien moved to authorize the placement of boxes at the Courthouse, Morris Sorenson Building and Upper Dist. Court. Commissioner Osiadacz seconded. Chairman Jewell stated he would be in support of the boxes being placed in the locations. Commissioner Osiadacz stated she would make the appropriate phone calls to get this program brought to the County. Motion carried 3-0.

**MOU**

**PARKS, RECREATION, TRAIL PLANNING DEV.**

**COMMISSIONERS**

Commissioner Osiadacz presented a DRAFT Memorandum of Understanding Regarding Park, Recreation and Trail Planning Development and Management within the boundaries of Kittitas County Park and Recreation District No. 1 (KCPRD#1), the Cities of Cle Elum, South Cle Elum, and Roslyn and Kittitas County in support of KCPRD#1 and the Coal Mines Trail Commission with development and implementation of the Kittitas County Park, Recreation and Open Space (PROS) Plan and the Coal Mines Trail Comprehensive Plan, for review.

Chairman Jewell moved to authorize Commissioner Osiadacz to sign the MOU at the next Parks and Recreation Dist., meeting. Commissioner O'Brien seconded. Motion carried 3-0.

**OTHER BUSINESS-**

Chairman Jewell gave a brief update on current Legislative issues he felt would be of interest to Kittitas County.

Chairman Jewell announced they would hold their Regular Department Head Meetings and then recess into Executive Session in an effort to try and get back on schedule.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 10:30 a.m. Chairman Jewell announced the Board would recess into an Executive Session with Lisa Young, HR Director for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:40 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:40 a.m. Chairman Jewell announced the Board would recess back into Executive Session 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

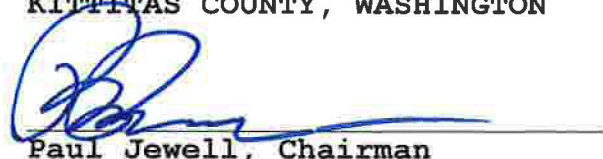
At 10:50 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting adjourned at 10:50 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman