

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**1:00 P.M.**

**DECEMBER 13, 2016**

Board members present: Chairman Obie O'Brien; Vice Chairman Paul Jewell and Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board; Holly Myers, EH Manager; Robin Read, Public Health Administrator; Candi Blackford, Administrative Supervisor; Erin Moore, EH Specialist II; Kaitlyn Reddick, Fiscal Analyst.

**SPECIAL MEETING**

**WATER CERTIFICATES**

**COMMISSIONERS**

At 1:00 p.m. Chairman O'Brien opened a Special Meeting to discuss water certificates with Public Health and Environmental Health Department.

Commissioner Jewell provided materials including a summary of the 2015 - 2016 water bank costs, Schnebly Water Right Acquisition worksheet and a water bank per ERU cost worksheet, and a brief history of the water certificates that the County has obtained and the processing of them. He stated that the Board needed to determine how to move forward.

There was discussion on how the costs would be split and figures were reviewed for the following potentials: 50/50 split, 70/30 split (real split 80/20).

The Board opted to move forward with the cost recovery model scenario 3a. They noted that Environmental Health would keep the \$975.00 in operations per the new fee methodology, noting some changes on how the cost is broke down between Public Health and the Water Fund. Originally listed - Package A. \$1462.90 cost recovery account for water right acquisitions and Package B. \$1872.51 cost recovery account for water right acquisitions, with the changes the Board agreed to it will make Package A. \$1605.00 and Package B. \$2518.35. The Board noted while making the changes it will keep retail cost the same. Staff was directed to begin 1.1.2017.

**LETTER**

**CITY OF ELLENSBURG-RODEO SEATING**

**COMMISSIONERS**

The Board took no action. Letter was not completed yet for the Boards consideration.

The meeting was adjourned at 3:39 p.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Obie O'Brien, Chairman