OCOMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

MONDAY 9:00 A.M.

DECEMBER 5, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIE

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 2, 2016.

RATIFY

PILT FUNDING LETTER

COMMISSIONERS

Commissioner Jewell moved to ratify his signature on a letter to Governor Jay Inslee in support of funding for Payments-In-Lieu-of-Taxes (PILT). Commissioner Osiadacz seconded. Motion carried 3-0.

REQUEST

UNIT 59 SHADY BROOK/ACRES

COMMISSIONERS

Commissioner Jewell explained that they received an e-mail from Accolade (property manager-Shady Brook/Acres); regarding a tenant in Unit #59 who requested to use their unit for storage while they are away from December - March. The tenant indicated that they had done this in the past for \$40.00 a month instead of the full rent, and that it was something the Bartons had agreed to previously. He stated that Accolade contacted the Bartons and they indicated they had no knowledge of this Agreement. The Board agreed that they would



not support the request. The current tenant can either pay the full amount or would need to move out.

RATIFY

SHADY BROOK MOBILE HOME PARK

COMMISSIONERS

Commissioner Jewell moved to ratify the Chairman's signature on a letters to the residents of Shady Brook Mobile Home Park, noting one was provided in English and one in Spanish. Commissioner Osiadacz seconded. Chairman O'Brien explained that he signed the letter on 11/30/2016 due to the time sensitive nature of it and the need to get the letter out to the residents. Motion carried 3-0.

LETTER

ALTERNATE - TEANAWAY COMMUNITY FOREST

COMMISSIONERS

Commissioner Jewell moved to direct Staff to prepare a letter for Chairman O'Brien's signature notifying the Department of Natural Resources that Commissioner Osiadacz would be the Alternate for Kittitas County on the Teanaway Community Forest Advisory Committee. Commissioner Osiadacz seconded. Commissioner Osiadacz felt that it was important for her to participate in the Committee as it's something impacting a large amount of her District. Motion carried 3-0.

UPDATE

BOCC/DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS-N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Mandy Buchholz

Obie O'Brien, Chairman