

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

11:00 A.M.

NOVEMBER 22, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman, Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board; Jerry Pettit, Auditor; Judy Pless, Budget and Finance Manager; Todd Davis, Noxious Weed Program Coordinator; Mark Cook, Public Works Director; Dan Carlson, CDS Director; Kay Kresge, Accountant; Patti Johnson, Solid Waste/Maintenance Director/ Project Manager; Mickey Webb, Event Center Director; Gene Dana, Sheriff; Heather Siebert, Chief Financial Manager; Nick Henderson, Coroner; Robin Read, Public Health Administrator; Marsha Weyand, Assessor; Neyda Flores, Audit Lead; Ann Strand, Audit Manager.

SPECIAL MEETING

STATE AUDITOR

COMMISSIONERS

At 11:08 a.m. Chairman O'Brien opened a Special Meeting with representatives from the Washington State Auditor's office to go over the County's accountability audit that was conducted on Kittitas County for the period January 1, 2015 through December 31, 2015.

Ann Strand, Audit Manager provided handouts and reviewed the Agenda.

Neyda Flores, Audit Lead reviewed the audit summary, the summary schedule of prior audit findings, and relative reports. She thanked the County for departments providing well documented and well organized responsive documents to their requests. She stated that it provided transparency into the purchasing process to support compliance with bid law requirements. She shared that the County Sheriff's Department has addressed all of the prior audit recommendations.

Ann Strand, Audit Manager extended appreciation from Mandy Wilson, Assistant Audit Manager. She explained that Ms. Wilson was extremely appreciative of the County giving access to Laserfiche, and that it cut down on their time at the County a great deal. Ms. Strand noted that there were some financial savings due to the access to Laserfiche. Ms. Strand explained that there hasn't been much time between their last visit, however the Treasurer's office has been diligent in addressing problems brought to light in the previous audit. She reviewed a Management Letter outlining areas that need to be corrected within the Treasurer's Office: Personal Property Tax Collections, Uncollectible Accounts, and Bankruptcy Proof of Claims.

She provided the State Auditor's Office recommendations on how to address the issues noted in the Management Letter. Ms. Strand asked that the Board keep in mind a great deal of progress has been made in the Treasurer's Office in the short amount of time since the previous audit and noted that there were a lot of recommendations the Treasurer's Office was tasked with correcting. She stated that most importantly though it should be noted that the County had no findings in their audit.

LETTER

COUNTY/ST. AUDITORS OFFICE

AUDITOR

Commissioner Jewell moved to approve and authorize the Chair to sign a letter to the Washington State Auditor's office, relating to the audit of Kittitas County from January 1, 2015 through December 31, 2015. Commissioner Osiadacz seconded. Motion carried 3-0

Meeting adjourned at 11:30 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Obie O'Brien, Chairman