

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 15, 2016

Board members present: Vice-Chairman Paul Jewell and Commissioner Laura Osiadacz. Excused: Chairman Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Kaitlyn Reddick, Fiscal Analyst; Joann Schaan, DD Program Coordinator; Lucas Huck, Engineer; Christopher Horner, Deputy Prosecutor; Dan Carlson, CDS Director; Doc Hanson, Planning Official; Lisa Murray, Administrative Assistant; Mark Cook, Public Works Director; Neil Caulkins, Deputy Prosecutor; and 5 members of the public.

CALL TO ORDER

Commissioner Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Commissioner Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

NOT IN OUR COUNTY

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation to actively work to make Kittitas County as safe place, free of discrimination and hatred of any kind, and to promote a climate of safety, inclusion, and acceptance in our community. Commissioner Jewell seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner Jewell noted Consent Item C had been removed from the Agenda. Commissioner Osiadacz moved to approve the Agenda, as amended. Commissioner Jewell seconded. Motion carried 2-0.

CONSENT AGENDA

Commissioner Jewell noted Consent Item C had been removed from the Agenda. Commissioner Osiadacz moved to approve the Consent Agenda, as amended. Commissioner Jewell seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
10/11/2016	SW, Maintenance, and Fair Office Study Session
10/25/2016	DD Update
10/27/2016	Executive Session
10/28/2016	D.R. Horton Black Horse Update
10/31/2016	Dept. Head Cancelled
10/31/2016	Agenda Study Session
10/31/2016	Office Admin
11/01/2016	2017 Preliminary Budget
11/01/2016	Public Finance Management
11/01/2016	Agenda Session
11/01/2016	Public Hearing
11/02/2016	Law & Justice Study Session
11/07/2016	Merit/CWCMH Update
11/07/2016	Office Admin
11/07/2016	Dept. Head Cancelled
11/08/2016	HR Study Session
11/08/2016	Lease Assignment

APPOINTMENT

DEVELOPMENTAL DISABILITIES

COMMISSIONERS

Approve the appointment of Deborah De La Fuente (term to expire 12/31/18), Carla Thomas (term to expire 12/31/19), and Shannon Garoutte (term to expire 12/31/19), to the Kittitas County Developmental Disabilities Advisory Committee, for a three year term effective immediately.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF LIMITED TAX GENERAL OBLIGATION BONDS - ITEM REMOVED FROM THE AGENDA.

SET PUBLIC HEARING

MH/DD SUBSTANCE ABUSE BOARD

PUBLIC HEALTH

Approve Setting a Public Hearing to consider Repeal of Chapter 2.6 of the Kittitas County Code "Mental Health, Developmental Disabilities, Substance Abuse Board", to be held on December 6, 2016 at 2:00 p.m. in the Kittitas County Courthouse 205 West 5th Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

Approve a Contract for Services between Kittitas County and the Dispute Resolution Center of Yakima and Kittitas Counties, beginning January 1, 2017 through December 31, 2021.

RESOLUTION 2016-148

WA. STATE MILITARY DEPARTMENT

PUBLIC WORKS

Approve Resolution No. 2016-148, Authorizing the Director's Signature on a Washington State Military Department Hazard Mitigation Grant Agreement Updating the County's Hazard Mitigation Plan, in the amount of \$121,500.00.

SET PUBLIC HEARING

PUBLIC HEALTH FEES

PUBLIC HEALTH

Approve Setting a Joint Public Hearing with the Board of Health to consider the 2017 Kittitas County Public Health Department Fee Schedule, to be held on December 15, 2016 at 10:00 a.m. in the Kittitas County Courthouse 205 West 5th Avenue, Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS

HYDRAULICS & HYDROLOGY

PUBLIC WORKS

Approve a Request for Qualifications for Consulting Services Relating to Professional Hydraulics and Hydrology Services, to be accepted until December 8, 2016 at 10:00 a.m. in the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS

GEOTECHNICAL & MATERIAL TESTING

PUBLIC WORKS

Approve a Request for Qualifications for Consulting Services Relating to Professional Geotechnical and Material Testing Services, to be accepted until December 8, 2016 at 10:00 a.m. in the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS

ENVIRONMENTAL/ARCHAEOLOGICAL

PUBLIC WORKS

Approve a Request for Qualifications for Consulting Services Related to Professional Environmental, Archaeological, and Planning Services, to be accepted until December 8, 2016 at 10:00 a.m. in the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS

CIVIL, STRUCTURAL, CONSTRUCTION

PUBLIC WORKS

Approve a Request for Qualifications for Consulting Services Relating to

Professional Civil, Structural, and Construction Engineering Services, to be accepted until December 8, 2016 at 10:00 a.m. in the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Janice Jump said she was concerned that the 1 year statute notice to vacate was not being honored to the residents of Shady Acres. She felt any land that may be available for affordable housing should be put towards apartments and not a "club house" type of environment. She also spoke of the bowling alley's roof being in poor condition and felt the building should be demolished.

BOARD DISCUSSION/DECISION ITEMS

CLAIM FOR DAMAGES

DOUGLAS MITCHELL

PROSECUTOR

Commissioner Osiadacz moved to approve a Claim for Damages filed by Douglas Mitchell with the Kittitas County Auditor on October 11, 2016. Commissioner Jewell seconded. There was discussion on the motion and concerns expressed if it was approved.

Motion to approve payment for the Claim for Damages was denied with a vote of 0-2.

FUNDING

DEVELOPMENTAL DISABILITIES RECOMMENDATIONS

PUBLIC HEALTH

Joann Schaan, Developmental Disabilities Coordinator, reviewed the Request for Proposals that went out for one-time projects addressing developmental disabilities information and education. The projects received were from Eastside Opportunity Center; Entrust Community Services; and Elmview. She reviewed their proposed projects; scores; and the recommendations from the Developmental Disabilities Advisory Committee. The Board thanked the committee for their work reviewing the proposals and recommendations. Commissioner Jewell said he would like to see a solicitation of 3 bids within the contract for outside services and that all providers of Developmental Disability services be in the video as well.

Commissioner Osiadacz moved to accept the Developmental Disabilities Advisory Committee's recommendation to fully fund Elmview's project, with the stipulation that the creation of the video be inclusive of all providers contracted for Developmental Disabilities services in Kittitas County; to deny the proposals submitted by Eastside Opportunity Center and Entrust Community Services; and to direct Staff to prepare enabling

documents for a future meeting to include a Resolution and Contract for Services. Commissioner Jewell seconded. Motion carried 2-0.

CLOSED RECORD HEARING

BIG CREEK TRAILS (RZ-15-00001)

CDS

Doc Hansen, Planning Official, reviewed a Staff Report and indicated he had made the changes to the language previously directed by the Board at the prior Agenda Session.

Commissioner Jewell said there were several typos throughout the documents and he would get with Staff to review those prior to the next Agenda. Commissioner Jewell moved to direct Staff to prepare enabling documents for the Board's consideration to be on the December 6, 2016 Agenda Session, under the Consent Agenda. Commissioner Osiadacz seconded. The Board thanked the Applicant and Staff for their patience during the process. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT


Commissioner Osiadacz moved to adjourn the meeting at 11:06 a.m. Commissioner Jewell seconded. Motion carried 2-0.

Meeting adjourned at 11:06 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Julie Kjørsvik


Paul Jewell, Vice-Chairman