

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

SEPTEMBER 26, 2016

Board members present: Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz. Absent: Chairman Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 23, 2016.

DISCUSSION

TRANSLATORS BOCC MEETINGS

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board requested the Boards direction on how to proceed with the certified translators. She stated that for the past 3 Agenda sessions there has been no attendance or need for them and the same situation as the with the County's Homelessness & Affordable Housing Committee. The Board directed Ms. Kjorsvik to work on developing a policy pertaining to guidelines/timelines for requesting translators, as well as cancel the current request for the translators for the BoCC and the County's Homelessness & Affordable Housing Committee Meetings and directed her to send a press release out announcing that the County is cancelling the translators until they are requested again, noting that the County will be working to develop a policy to address the requests in the future.

DISCUSSION

ECONOMIC STUDY YBIP

COMMISSIONERS

Commissioner Jewell explained that the Yakima Basin Integrated Plan (YBIP) agreed to an economic study. Kittitas County has a seat on the Board and the County has provided funding in the past for different study's etc. that needed to be done. He explained that the YBIP is asking for \$10,000.00 however he is suggesting \$5,000.00. Commissioner Jewell moved to authorize \$5,000.00 to assist in funding an economic study for the YBIP. Commissioner Osiadacz seconded. Motion carried 2-0 (O'Brien absent).

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS-N/A

Meeting adjourned at 9:28 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Mandy Buchholz



Paul Jewell, Vice-Chairman