## COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

MONDAY 9:00 A.M. AUGUST 1, 2016

Board members present: Chairman Obie O'Brien & Vice-Chairman Paul Jewell. Excused: Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board; Doc Hansen, Planning Official/Interim CDS Director; Debbie Myers, Board Clerk and one member of the public.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the weeks ending July 22, 2016 & July 29, 2016.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

SURVEY HOMELESS & AFFORDABLE HOUSING COMMISSIONERS



The Board requested Staff add the discussion to Admin Matters on the 8/2/2016 Agenda so that Commissioner Osiadacz could answer questions they had about the intent of the survey. Debbie Myers, Board Clerk was asked to forward the DRAFT proposed survey to the BoCC for review prior to the August 2, 2016 Agenda Session.

REQUEST

## ASPECT CONSULTING

COMMISSIONERS

Commissioner Jewell moved to authorize approval of the Contract Change No.:3 for project No.:150338 with Aspect Consulting for the Kittitas County Groundwater Mitigation Permit Support, noting that this was for approximately 48 hours of work and a total of \$9,500.00. Chairman O'Brien seconded. Motion carried 2-0.

DISCUSSION WCLCB COMMISSIONERS

Commissioner Paul Jewell explained that he had some concerns regarding recent notices for Marijuana License Renewal Applications in Kittitas County (Sensisolutions & Old McDonald's Farm). Doc Hansen, Planning Official/Interim CDS Director reviewed a letter he is drafting and wanted the Boards input about sending it to the applicants. The Board determined they would need to consult the Prosecutor's office for legal review prior to any type of response going out.

## OTHER BUSINESS-

Staff noted that the 9:40 a.m. Department Head with S.W./Maint., had been cancelled at the request of the Department Head.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Mandy Buchholz

Obie O'Brien, Chairman