

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING - IT STUDY SESSION**

Monday

11:00 am

June 13, 2016

Board members present: Chair Obie O'Brien, Vice-Chair Paul Jewell,
Commissioner Laura Osiadacz

Others: Jim Goeben, IT Director

Regular Meeting

Commissioners

Call to Order: 11:04 AM

IT Study Session Date and Time Change

Mr. Goeben requested the board set a public hearing to consider changing the IT Study Session date from the 2nd Monday of the month at 11am to a date later in the month. This will allow Mr. Goeben to meet with other boards and committees scheduled the second week of the month, before meeting with the board.

Board direction: Work with board staff to schedule a public hearing.

County Code Publishing Information

In response to questions asked by the board in the May 23, 2016 CDS Study Session, Mr. Goeben provided the following information:

- In 2015, IT spent 7 hours codifying 10 ordinances
- 2016 to date, IT spent 22 hours codifying 10 ordinances
- Ordinance 2016-006, Comp Plan Shoreline Master Plan, was 152 pages of which 19 pages had tables
 - o Code Publishing's cost to codify: \$3,268
 - o IT cost to codify: \$780
- Benefits of using Code Publishing
 - o Users can print in other formats
 - o Table headers scroll with the table
 - o Advanced search features
 - o Optional feature of side-by-side/redline comparison an code tips/definitions
 - o Professional editors using standard styles

Mr. Goeben recommended the board continue to use IT to codify county ordinances.

Board direction: IT will continue to codify county ordinances.

APPROVED

6/21/16

Other business

Mr. Goeben updated the board:

- Fiber project updates
 - Zayo fiber installation is wrapping up but an issue is being worked out with Zayo vaults for county use regarding ownership and a need for the county to have an agreement with the city in order for Zayo to install the vaults.
 - Noel fiber installation is on track for being completed this summer. A detailed update will be provided at the July IT study session.
- Professional Development Strategy
There was discussion about the format of the Professional Development Strategy document the board requested of Mr. Goeben.
- Laserfiche implementation
The project has moved from implementation to maintenance. The written implementation plan and a document conversion list are available on the county's intranet.
- Service Desk responsibilities
There was discussion about technology job descriptions for staff outside IT.
- Ellensburg's Metropolitan Area Network (MAN)
There was discussion about the county's purchase of MAN services, the potential rate increase, and collaboration with the city.

Adjourned: 12:02 PM



Jim Goeben, IT Director

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Obie O'Brien, Chairman