## COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

MONDAY 9:00 A.M. MAY 16, 2016

Board members present: Chairman Obie O'Brien & Vice-Chairman Paul Jewell. Excused: Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 13, 2016.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

LETTER LESLIE WALKER COMMISSIONERS



Commissioner Jewell moved to authorize Board signature on a thank you letter to Leslie Walker, Planning Commission Member, thanking her for her service. Chairman O'Brien seconded. Motion carried 2-0.

## PROJECT

## FLAGS AROUND ELLENSBURG

COMMISSIONERS

Commissioner Jewell moved to authorize renewal of the "Flags Around Ellensburg" project through the Boy Scouts of America. Commissioner O'Brien seconded. Motion carried 2-0.

## OTHER BUSINESS

Commissioner Jewell gave a brief update on a Recreation Plan Meeting he will be holding at 3:00 p.m. on 5-16-2016, and what his hope was for the outcome of the meeting.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchhol

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Obie O'Brien, Chairman