

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MAY 9, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board & Lisa Murray, Administrative Assistant (TR).

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 6, 2016.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

RESOLUTION 2016-065

RATIFYING PURCHASE

COMMISSIONERS

Commissioner Jewell moved to approve Resolution 2016-065, a Resolution Ratifying the Purchase and Sale Agreement and Authorizing

APPROVED

5-17-2016

Expenditure of Funds for the Purchase of Real Property Commonly known as 514 W 12th Ave, Ellensburg and to sign a Quit Claim Deed. Commissioner Osiadacz seconded. Motion carried 3-0.

LETTER

CITY OF ROSLYN

COMMISSIONERS

Commissioner Osiadacz moved to authorize Board signature on a letter of support to the City of Roslyn, for the Town to Teanaway Project. Commissioner Jewell seconded. Motion carried 3-0.

REQUEST

ADMISSION TAX

COMMISSIONERS

The Board reviewed a request from the County Auditor's office asking the BoCC to authorize a waiver to any interest or fines for late filings of the Admissions Tax until Monday May 9, 2016.

Commissioner Jewell requested review from Legal. He stated that he wasn't certain that waiving the authority to pay a tax is within their scope of authority. Chairman O'Brien stated that he would get legal opinion. Commissioner Jewell stated that they can retroactively take action if need be pending the outcome from Legal.


OTHER BUSINESS-

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Obie O'Brien, Chairman