

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**APRIL 25, 2016**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell. Excused: Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board; Jill Scheffer, Forterra.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 22, 2016.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**DISCUSSION**

**USFS-CITIZENS SOUGHT**

**COMMISSIONERS**

Commissioner Jewell stated that he wanted to speak to Commissioner Osiadacz about the notice from the USFS seeking citizens for a

**APPROVED**

5-3-2016

Resource Advisory Committee. He asked that the discussion be moved to the following week so that Commissioner Osiadacz could be a part of the discussion.

**LETTER**

**GRANT CLARK**

**COMMISSIONERS**

Commissioner Jewell moved to authorize Board signature on a thank you letter to Grant Clark, Planning Commission Member, thanking him for approximately 12 years of service. Chairman O'Brien seconded. Motion carried 2-0.

**LETTER**

**MINOR RANCH CONSERVATION**

**COMMISSIONERS**

Commissioner Jewell moved to authorize Board signature on a letter of support for the Grant Forterra's is submitting in an effort to conserve working farmland in Kittitas Valley. Chairman O'Brien seconded. Motion carried 2-0.

**AGREEMENT**

**AMENDING EDA LODGING TAX AGREEMENT**

**COMMISSIONERS**

Commissioner Jewell moved to approve an Amended Lodging Tax Agreement between Kittitas County and the Ellensburg Downtown Association. Chairman O'Brien seconded. Motion carried 2-0.

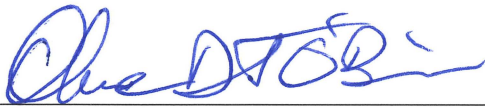
**OTHER BUSINESS-N/A**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Obie O'Brien, Chairman