

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
SPECIAL MEETING
HR STUDY SESSION**

WEDNESDAY

10:00 AM

MARCH 30, 2016

Board members present: Obie O'Brien, Paul Jewell

Others: Lisa Young, Christopher Horner, Mark Cook

- 1) Call to Order = 10:02 AM
- 2) Staffing Discussions and/or Requests
 - Prosecutor's Office - No request to consider at this time, however, HR Director Young presented DPA Horner with his Claims Administrator certification from the Washington Counties Risk Pool.
 - Public Works - PW Director Cook requested the ability to hire the seasonal Flagger/Laborer at \$15 per hour. The Board approved.
- 3) Request to Approve a Resolution Authorizing the Claims Administrator to Approve or Reject Claims up to \$500 in Value - DPA Horner presented a Resolution authorizing the Claims Administrator in the Prosecutor's Office to approve/reject claims up to \$500 in value. Commissioner Jewell moved to approve the Resolution, Chairman O'Brien seconded. The motion was approved 2:0. (Resolution 2016-147).
- 4) Public Records Officers/Bonding - DPA Horner provided an update on his research regarding bonding for Public Records Officers. He indicated it could be possible for Deputies of Elected Officials and said some EO bonds could be higher based on statute. The Board did not take any action at this time.
- 5) Executive Session - Union Negotiation Discussion
RCW 42.30.140 (4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The Board entered Executive Session at 10:10 AM to discuss negotiation strategies. Anticipated length: 45 minutes; anticipated action: Direction to staff. The Board exited Executive Session at 10:55 AM with direction to proceed with negotiations.
- 6) Executive Session - Performance of a Public Employee
RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries,


APPROVED
2-21-17

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wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board entered Executive Session at 10:55 AM to discuss the performance of a public employee. Anticipated length: 5 minutes; anticipated action: None. At 11:00 AM the Board extended the Executive Session for two minutes. The Board exited Executive Session at 11:02 AM with no action taken.

- 7) HR Updates - HR Director Young gave a brief overview of her current projects.
- 8) Other Business - The Board implemented a General Fund hiring freeze with the exception of Corrections Officers.
- 9) Adjourn - 11:20 AM



Lisa Young

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Obie O'Brien, Chairman