

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 14, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell & Commissioner Gary Berndt.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman O'Brien opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 11, 2016.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

APPROVAL

QUIT CLAIM DEED

COMMISSIONERS

Commissioner Jewell moved to authorize Chairman signature on a Quit Claim Deed between the Kittitas County Chamber and Kittitas County

APPROVED

4-5-2016

for the Cle Elum Business Incubator, noting that this was part of an Agreement with COG. Commissioner Berndt seconded. He questioned if it was only for the Cle Elum Business Incubator. Motion carried 3-0.

OTHER BUSINESS

Chairman O'Brien stated that his wife was meeting with HopeSource regarding a position of employment. He stated that if she accepts the position he will recuse himself from all future discussions regarding HopeSource / CDBG etc., and stated that he will also be strongly considering stepping down from the County Homelessness & Affordable Housing Committee as the Chair.

Commissioner Berndt indicated that the Teanaway Community Forest Advisory Committee was inquiring on who would be stepping in on behalf of himself. He stated that he let them know it would be Commissioner Jewell.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Obie O'Brien, Chairman