

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 16, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Kathy Jurgens, Finance Systems Manager; Bill Haberman, Fair Board Member; Stephanie Hartung, Deputy Prosecutor; Roylene Crawford, Fair Board Member; Bill Boyum, Fair Board Member; Mickey Webb, Event Center Director; Heather Harrell, Fair Board Member; Brenda Larsen, Fire Marshal; Josh Hink, Deputy Fire Marshal; Mandy Buchholz, Deputy Clerk of the Board; Clayton Myers, Undersheriff; Jerry Pettit, Auditor; Christine Luvera, Lower District Court Administrator; Neil Caulkins, Deputy Prosecutor; Robin Read, Public Health Administrator and Dave Wilson, Director of MERIT.

CALL TO ORDER

Chairman O'Brien called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman O'Brien led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Neil Caulkins, Deputy Prosecutor introduced Stephanie Hartung, as their new Deputy Prosecutor.

Roylene Crawford, Fair Board Director introduced Jared Fudacz as their new Fair Board Director.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

CERTIFICATE

BILL HABERMAN

COMMISSIONERS

Commissioner Jewell moved to approve a Certificate of Appreciation to Bill Haberman for 15 years of dedicated service to Kittitas County and the Kittitas County Fair Board. Commissioner Berndt seconded. Motion carried 3-0.

APPROVED

3-15-2016

CERTIFICATE

BILL BOYUM

COMMISSIONERS

Commissioner Jewell moved to approve a Certificate of Appreciation to Bill Boyum for 22 years of dedicated service to Kittitas County and the Kittitas County Fair Board. Commissioner Berndt seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Chairman O'Brien noted that there was not an Agenda Study Session due to the President's Day holiday on Monday February 15, 2016, and therefore the Board would review each individual item prior to making a motion to consider approval of the Consent Agenda.

Commissioner Jewell moved to approve the Agenda, as presented. Commissioner Berndt seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman O'Brien noted that there was not an Agenda Study Session due to the President's Day holiday on Monday February 15, 2016, and therefore the Board would review each individual item prior to making a motion to consider approval of the Consent Agenda.

Commissioner Jewell moved to approve the Consent Agenda as amended, by correcting the typographical errors in Items F & G. Commissioner Berndt seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
01/27/2016	Special Meeting - Contract Extension - Clarke/Dykstra
01/28/2016	Special Meeting - State Auditor Exit Conference
01/29/2016	Special Meeting - Aspect Consulting Amendment Letter
02/01/2016	BoCC Office Admin, Meeting
02/01/2016	Department Head - Cancelled
02/01/2016	Agenda Study Session
02/02/2016	Commissioners Agenda
02/02/2016	Commissioners Public Hearing (2)
02/08/2016	BoCC Office Admin. Meeting
02/09/2016	Special Meeting - State Auditor Follow Up TR
02/09/2016	Special Meeting - Executive Session

APPOINTMENTS

PUBLIC LANDS ADVISORY COMMITTEE

COMMISSIONERS

Approve reappointing Dave Duncan, Richard Low and Bill Essman to the Public Lands Advisory Committee, for a three year term effective immediately.

SET PUBLIC HEARING

EVENT CENTER STRATEGIC PLAN

EVENT CENTER

Approve Setting a Public Hearing to consider the Kittitas Valley Event Center Strategic Plan, to be held on Tuesday March 1, 2016 at 6:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

TOURISM INFRASTRUCTURE PLAN

COMMISSIONERS

Approve Setting a Public Hearing to consider the Kittitas County Tourism Infrastructure Plan, to be held on Tuesday March 1, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

MEMORANDUM OF UNDERSTANDING

JUDICIAL BRANCH AGENCIES

COURTS

Approve a Memorandum of Understanding between Kittitas County Courts and Judicial Agencies and the Executive Branch of Kittitas County, regarding Public Access to Court's Administrative Records.

RESOLUTION 2016-026

FAIR RATES & FEES

EVENT CENTER

Approve Resolution No. 2016-026, Affirming the Kittitas County Fair and Fees, effective February 16, 2016.

ORDINANCE 2016-003

ADMISSIONS TAX

COMMISSIONERS

Approve Ordinance No. 2016-003, Amending Kittitas County Code Chapter 3.22 to Impose an Admissions Tax, effective thirty (30) days after execution of the document.

CONTRACT

AMENDMENT 5 - CONSOLIDATED CONTRACT

PUBLIC HEALTH

Approve Amendment Number 5 to the 2015-2017 Consolidated Contract Number C17114, between the Department of Health and the Kittitas County Public Health Department, increasing the amount by \$8,840.00 effective January 1, 2016 through December 31, 2017.

CERTIFICATION

COUNTY ROAD ADMINISTRATION BOARD

PUBLIC WORKS

Approve the Digital Submittal Certification - County Road Administration Board for the 2016 Road Levy Certification.

SET PUBLIC HEARING

STOP & YIELD SIGNS - HYAK DRIVE

PUBLIC WORKS

Approve Setting a Public Hearing to consider updating the Kittitas County Code Chapter 10.12.010 Stops and Yields Designated for the Hyak Drive East and Snoqualmie Drive Intersection, to be held on Tuesday March 1, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2016-028

NON-DISCRIMINATION AGREEMENT

PUBLIC WORKS

Approve Resolution No. 2016-028, the Authorizing the Non-Discrimination Agreement between Kittitas County and Federal Highway Administration and the Title VI Annual Accomplishment Update Report for 2015.

RESOLUTION 2016-029

FEDERAL AVIATION ADMINISTRATION

PUBLIC WORKS

Approve Resolution No. 2016-029, Adopting the Bower's Field Airport Disadvantaged Business Enterprise Policy for use with all airport improvement projects and to authorize DBE Liaison Officer, Candie Leader, to sign the Federal Aviation Administration DBE Policy on behalf of the Kittitas County Board of Commissioners.

CORRESPONDENCE

LETTER

NATIONAL COUNTY GOVERNMENT MONTH

COMMISSIONERS

Commissioner Jewell moved to approve a letter to Kittitas County Teachers encouraging all students in grades K-5 to participate in the annual coloring contest in recognition of National County Government Month in April 2016. Commissioner Berndt seconded. Motion carried 3-0.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 11:02 a.m.
Commissioner Berndt seconded. Motion carried 3-0.

Meeting adjourned at 11:02 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Obie O'Brien, Chairman