COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON AGENDA SESSION REGULAR MEETING

TUESDAY

10:00 A.M. FEBRUARY 16, 2016

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Kathy Jurgens, Finance Systems Manager; Bill Haberman, Fair Board Member; Stephanie Hartung, Deputy Prosecutor; Roylene Crawford, Fair Board Member; Bill Boyum, Fair Board Member; Mickey Webb, Event Center Director; Heather Harrell, Fair Board Member; Brenda Larsen, Fire Marshal; Josh Hink, Deputy Fire Marshal; Mandy Buchholz, Deputy Clerk of the Board; Clayton Myers, Undersheriff; Jerry Pettit, Auditor; Christine Luvera, Lower District Court Administrator; Neil Caulkins, Deputy Prosecutor; Robin Read, Public Health Administrator and Dave Wilson, Director of MERIT.

CALL TO ORDER

Chairman O'Brien called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman O'Brien led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Neil Caulkins, Deputy Prosecutor introduced Stephanie Hartung, as their new Deputy Prosecutor.

Roylene Crawford, Fair Board Director introduced Jared Fudacz as their new Fair Board Director.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

CERTIFICATE

BILL HABERMAN

COMMISSIONERS

Commissioner Jewell moved to approve a Certificate of Appreciation to Bill Haberman for 15 years of dedicated service to Kittitas County and the Kittitas County Fair Board. Commissioner Berndt seconded. Motion carried 3-0.

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CERTIFICATE

BILL BOYUM

Commissioner Jewell moved to approve a Certificate of Appreciation to Bill Boyum for 22 years of dedicated service to Kittitas County and the Kittitas County Fair Board. Commissioner Berndt seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Chairman O'Brien noted that there was not an Agenda Study Session due to the President's Day holiday on Monday February 15, 2016, and therefore the Board would review each individual item prior to making a motion to consider approval of the Consent Agenda.

Commissioner Jewell moved to approve the Agenda, as presented. Commissioner Berndt seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman O'Brien noted that there was not an Agenda Study Session due to the President's Day holiday on Monday February 15, 2016, and therefore the Board would review each individual item prior to making a motion to consider approval of the Consent Agenda.

Commissioner Jewell moved to approve the Consent Agenda as amended, by correcting the typographical errors in Items F & G. Commissioner Berndt seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
01/27/2016	Special Meeting - Contract Extension -
	Clarke/Dykstra
01/28/2016	Special Meeting - State Auditor Exit
	Conference
01/29/2016	Special Meeting - Aspect Consulting
	Amendment Letter
02/01/2016	BoCC Office Admin, Meeting
02/01/2016	Department Head - Cancelled
02/01/2016	Agenda Study Session
02/02/2016	Commissioners Agenda
02/02/2016	Commissioners Public Hearing (2)
02/08/2016	BoCC Office Admin. Meeting
02/09/2016	Special Meeting - State Auditor Follow
	Up TR
02/09/2016	Special Meeting - Executive Session

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APPOINTMENTS PUBLIC LANDS ADVISORY COMMITTEE COMMISSIONERS

Approve reappointing Dave Duncan, Richard Low and Bill Essman to the Public Lands Advisory Committee, for a three year term effective immediately.

SET PUBLIC HEARING EVENT CENTER STRATEGIC PLAN EVENT CENTER

Approve Setting a Public Hearing to consider the Kittitas Valley Event Center Strategic Plan, to be held on Tuesday March 1, 2016 at 6:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING TOURISM INFRASTRUCTURE PLAN COMMISSIONERS

Approve Setting a Public Hearing to consider the Kittitas County Tourism Infrastructure Plan, to be held on Tuesday March 1, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

MEMORANDUM OF UNDERSTANDING JUDICIAL BRANCH AGENCIES COURTS

Approve a Memorandum of Understanding between Kittitas County Courts and Judicial Agencies and the Executive Branch of Kittitas County, regarding Public Access to Court's Administrative Records.

RESOLUTION 2016-026 FAIR RATES & FEES EVENT CENTER

Approve Resolution No. 2016-026, Affirming the Kittitas County Fair and Fees, effective February 16, 2016.

ORDINANCE 2016-003 ADMISSIONS TAX COMMISSIONERS

Approve Ordinance No. 2016-003, Amending Kittitas County Code Chapter 3.22 to Impose an Admissions Tax, effective thirty (30) days after execution of the document.

CONTRACT AMENDMENT 5 - CONSOLIDATED CONTRACT PUBLIC HEALTH

Approve Amendment Number 5 to the 2015-2017 Consolidated Contract Number C17114, between the Department of Health and the Kittitas County Public Health Department, increasing the amount by \$8,840.00 effective January 1, 2016 through December 31, 2017.

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AGREEMENT COMMUNITY NETWORK & COALITION PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and the Kittitas County Community Network & Coalition, to perform the Community Assessments of Neighborhood Stores Deliverables (CANS) of assessments of tobacco retailers in Kittitas County, effective October 1, 2015 and June 30, 2016.

AGREEMENT EQUITABLE SHARING CERTIFICATION FY2015 SHERIFF

Approve an Equitable Sharing Agreement and Certification for the Kittitas County Sheriff's Office for FY 2015.

MEMORANDUM OF UNDERSTANDING WA STATE AUDITOR AUDITOR

Approve a Memorandum of Understanding between Kittitas County and the Washington State Auditor, for additional work done at the Treasurer's Office during the accountability audit.

RESOLUTION 2016-027 CITY OF ROSLYN - HOUSING IMATES SHERIFF

Approve Resolution No. 2016-027, Authorizing an Interlocal Agreement between the City of Roslyn and Kittitas County, for the Housing of Inmates from January 1, 2016 through December 31, 2016.

SHERIFF

AGREEMENT U.S. FOREST SERVICE

Approve the 2016 Cooperative Law Enforcement Agreement #14-LE-11061720-011, Modification No. 002, between the Kittitas County Sheriff's Office and the US Forest Service, Okanogan-Wenatchee National Forest, in the amount of \$47,960.00.

AGREEMENT MERIT RESOURCE SERVICES AUDITOR

Approve Amendment #1 to the 2015-2017 Contract Agreement between Kittitas County and MERIT Resource Services, in the amount of \$219,646.00, to provide substance abuse services to indigent and low income individuals in Kittitas County, beginning July 1, 2015 through March 31, 2016.

CONTRACT DEPT. OF SOCIAL & HEALTH SERVICES AUDITOR

Approve Amendment No. 01 to Contract Number 1563-43842 between the Department of Social & Health Services and Kittitas County, in the amount of \$219,646.00 beginning October 1, 2015 through March 31, 2016.

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CERTIFICATION

COUNTY ROAD ADMINISTRATION BOARD PUBLIC WORKS

Approve the Digital Submittal Certification - County Road Administration Board for the 2016 Road Levy Certification.

SET PUBLIC HEARING STOP & YIELD SIGNS - HYAK DRIVE PUBLIC WORKS

Approve Setting a Public Hearing to consider updating the Kittitas County Code Chapter 10.12.010 Stops and Yields Designated for the Hyak Drive East and Snoqualmie Drive Intersection, to be held on Tuesday March 1, 2016 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2016-028 NON-DISCRIMINATION AGREEMENT PUBLIC WORKS

Approve Resolution No. 2016-028, the Authorizing the Non-Discrimination Agreement between Kittitas County and Federal Highway Administration and the Title VI Annual Accomplishment Update Report for 2015.

RESOLUTION 2016-029 FEDERAL AVIATION ADMINISTRATION PUBLIC WORKS

Approve Resolution No. 2016-029, Adopting the Bower's Field Airport Disadvantaged Business Enterprise Policy for use with all airport improvement projects and to authorize DBE Liaison Officer, Candie Leader, to sign the Federal Aviation Administration DBE Policy on behalf of the Kittitas County Board of Commissioners.

CORRESPONDENCE

LETTER NATIONAL COUNTY GOVERNMENT MONTH COMMISSIONERS

Commissioner Jewell moved to approve a letter to Kittitas County Teachers encouraging all students in grades K-5 to participate in the annual coloring contest in recognition of National County Government Month in April 2016. Commissioner Berndt seconded. Motion carried 3-0.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

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ADJOURNMENT

Commissioner Jewell moved to adjourn the meeting at 11:02 a.m. Commissioner Berndt seconded. Motion carried 3-0.

Meeting adjourned at 11:02 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

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KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

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Obie O'Brien, Chairman

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