

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**JANUARY 5, 2016**

Board members present: Chairman Obie O'Brien; Vice-Chairman Paul Jewell and Commissioner Gary Berndt.

Others: Julie Kjorsvik, Clerk of the Board; Angela San Filippo, Staff Planner; Doc Hansen, Planning Official/Interim Planning Director; Neil Caulkins, Deputy Prosecutor; Kathy Jurgens, Finance Systems Manager and 6 members of the public.

**CALL TO ORDER**

Julie Kjorsvik, Clerk of the Board called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Julie Kjorsvik, Clerk of the Board led the Pledge of Allegiance.

**NOMINATIONS FOR 2016 CHAIRMAN AND VICE-CHAIRMAN**

Commissioner Jewell nominated Commissioner O'Brien to serve as Chairman of the Kittitas County Board of Commissioners for the year 2016. Commissioner Berndt seconded the nomination. Nominations were closed. A unanimous ballot was cast for Commissioner O'Brien to serve as Chairman for the year 2016.

Chairman O'Brien asked for nominations to serve as Vice-Chairman of the Kittitas County Board of Commissioners for the year 2016. Commissioner Berndt nominated Commissioner Jewell to serve as Vice-Chairman for 2016. Chairman O'Brien seconded the nomination. Nominations were closed. A unanimous ballot was cast for Commissioner Jewell to serve as Vice-Chairman for the year 2016.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Jewell moved to amend the Agenda, removing Item B under Administrative Matters. Commissioner Berndt seconded. Motion carried 3-0.

**CONSENT AGENDA**

Commissioner Jewell moved to approve the Consent Agenda, as presented. Commissioner Berndt seconded. Motion carried 3-0.

**MINUTES**

DATE	MINUTES
02/25/13	Public Works Study Session
03/11/13	Public Works Study Session
12/22/14	Public Works Study Session
11/24/15	Special Meeting - Joint BOH & BOCC Hearing
12/02/15	Law & Justice Study Session
12/08/15	Solid Waste
12/11/15	Special Meeting - 2016 Budget
12/14/15	BOCC Office Admin. Meeting
12/14/15	Department Head - Assessor
12/14/15	Department Head - Auditor
12/14/15	Department Head - Treasurer
12/14/15	Agenda Study Session
12/15/15	Executive Session
12/15/15	Commissioners Agenda
12/15/15	Special Meeting - Airport Industrial Park
12/21/15	BOCC Office Admin. Meeting
12/21/15	Department Head - Treasurer
12/21/15	Department Head - Solid Waste/Maintenance
12/21/15	Executive Session
12/28/15	Department Head - Human Resources
12/28/15	BOCC Office Admin. Meeting
12/28/15	Executive Session
12/29/15	Special Meeting - AMEND 2015 County Budget

**APPOINTMENT                      REGISTERED AGENT - HOUSING AUTHORITY                      COMMISSIONERS**

Acknowledge the appointment of Jeff Mauceri as the Registered Agent for the Housing Authority of Kittitas County.

**MEMORANDUM OF AGREEMENT**

**WSU COOPERATIVE EXTENSION**

**EXTENSION**

Approve a Memorandum of Agreement between Washington State University Extension and Kittitas County, Appendix A, in the amount of \$22,911.00, for the period January 1, 2016 through December 31, 2016.

**RESOLUTION 2016-012**

**MERIT RESOURCES**

**SUPERIOR COURT**

Approve Resolution No. 2016-012, Specifying Funding for the Memorandum of Understanding between Kittitas County Superior Court and Merit Resources from January 1, 2016 through December 31, 2016.

**RESOLUTION 2016-003**

**INTERLOCAL - CITY OF ELLENSBURG**

**SHERIFF**

Approve a Resolution No. 2016-003, Authorizing an Interlocal Agreement between the City of Ellensburg and Kittitas County for the Housing of Inmates, beginning January 1, 2016 through December 31, 2016.

**RESOLUTION 2016-004**

**AMEND TRAVEL POLICY**

**AUDITOR**

Approve Resolution No. 2016-004, Amending the Kittitas County Travel Policy, effective January 1, 2016.

**AGREEMENT**

**COMMUNITY NETWORK & COALITION**

**PUBLIC HEALTH**

Approve a Professional Services Agreement between the Kittitas County Public Health Department and the Kittitas County Community Network and Coalition, in the amount of \$1,950.00 for the Youth for Truth program, beginning January 1, 2016 through June 1, 2016.

**RESOLUTION 2016-005**

**GRANT COUNTY HEALTH DISTRICT**

**PUBLIC HEALTH**

Approve Resolution No. 2016-005, Authorizing Amendment #1 to an Interagency Agreement between the Kittitas County Public Health Department and the Grant County Health District, in the total amount of \$18,729.00, for the period beginning January 1, 2015 to September 30, 2017 for health improvement initiatives associated with tobacco prevention and control in Central Washington.

**RESOLUTION 2016-006**

**MAINTENANCE ROCK MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2016-006, Awarding a Bid to Ellensburg Cement Products for Schedules "A", "B" and "C" to Furnish Maintenance Rock Materials for 2016, and to authorize the Public Works Director to sign Contract documents.

**RESOLUTION 2016-007            PETROLEUM & LUBRICANT PRODUCTS            PUBLIC WORKS**

Approve Resolution No. 2016-007, Awarding a Bid to A-1 Petroleum for Schedule "A"; R.E. Powell Distributing for Schedule "B"; and A-1 Distributors for Schedule "C" to Furnish Petroleum and Lubricant Products for 2016, and to authorize the Public Works Director to sign Contract documents.

**RESOLUTION 2016-008            CONSTRUCTION CHANGE ORDER PROCESS            PUBLIC WORKS**

Approve Resolution No. 2016-008, Establishing a Construction Change Order Process for Public Works with Authorization Limits for the Director.

**RESOLUTION 2016-009            INTERLOCAL - DEPT. OF TRANSPORTATION            PUBLIC WORKS**

Approve Resolution No. 2016-009, Authorizing an Interlocal Agreement between the Washington State Department of Transportation and Kittitas County, for the Design and Construction of a Park and Ride Lot on I-90.

**RESOLUTION 2016-010            GRANT AGREEMENT - PARK & RIDE            PUBLIC WORKS**

Approve Resolution No. 2016-010, for the State Capital Construction Grant Agreement (GCB 2300) between the Washington State Department of Transportation and Kittitas County, in the amount of \$279,000.00 for Design and Construction of a Park and Ride Lot on I-90 at Exit 78.

**RESOLUTION 2016-011            CHANGE ORDER #11-TEANAWAY PROJECT            PUBLIC WORKS**

Approve Resolution No. 2016-011, Change Order #11 for the Teanaway Paving Project, in the amount of \$113,172.43.

**ADMINISTRATIVE MATTERS**

**RESOLUTION 2016-001            VOLUNTARY STEWARDSHIP PROGRAM            CDS**

Commissioner Jewell moved to approve Resolution No. 2016-001, Designating the Kittitas County Conservation District as the Lead Entity of the Voluntary Stewardship Program. Commissioner Berndt seconded. Motion carried 3-0.

**REQUEST TO SIGN A LETTER IN RESPONSE TO DEPARTMENT OF ECOLOGY'S CONDITIONAL SMP APPROVAL - ITEM REMOVED FROM THE AGENDA**

**RESOLUTION 2016-002            CHANGE ORDER #5 TEANAWAY PROJECT            PUBLIC WORKS**

Commissioner Jewell moved to approve Resolution No. 2016-002, Change Order #5 for the Teanaway Paving Project, in the amount of \$133,228.32.

Commissioner Berndt seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Lloyd Holman expressed concerns about the stop signs which were recently removed by the County in the Hyak area. He said there were 5 accidents at the intersection the first weekend it snowed. Although he is appreciative of the County Road crews, people who are unfamiliar coming down the hill with no stop signs make it treacherous area. Mr. Holman asked the County to reconsider replacing the stop signs and to let him know if there is a process he needs to go through to make it happen.

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS**

Tom Tebb, Director of Ecology, Columbia River Office, introduced Sage Park as the new Regional Department of Ecology Director.

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

Commissioner Jewell moved to adjourn the meeting at 10:25 a.m. Commissioner Berndt seconded. Motion carried 3-0.

Meeting adjourned at 10:25 a.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Julie Kjorsvik

  
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Gary Berndt, Chairman