

## **KITITITAS COUNTY**

### **DEPARTMENT OF PUBLIC WORKS**

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#### **KITITITAS COUNTY NOTICE TO CONSULTANTS FOR UNIVERSITY WAY AND REECER CREEK ROAD INTERSECTION SIGNAL IMPROVEMENTS**

The Kittitas County Public Works solicits interest from consulting firms with expertise in Traffic Signal and Civil Design. This agreement will be for approximately two (2) years in duration with the option for the Kittitas County Public Works to extend it for additional time and money if necessary. Consultants will be considered for the following project.

The Kittitas County Public Works reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

#### **Project Description**

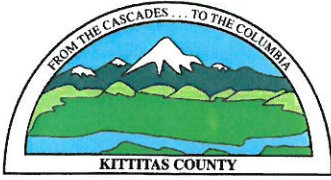
The work to be performed by the CONSULTANT consists of performing Engineering and Environmental work required for the completed design of the University Way and Reecer Creek Road Intersection Improvements Project. The proposed intersection project includes the design of a new traffic signal at the intersection of University Way and Reecer Creek Road including signal timing, vehicle detection, and ADA pedestrian improvements.

- Street Improvement Design
- Traffic Signal Design including Accessible Pedestrian Signals and Vehicle Detection
- Traffic Signal Timing Design
- Design of ADA Pedestrian Crossing Improvements
- Complete a Biological Assessment and Cultural Resource Report for the project as required
- Environmental Analysis and Permitting

#### **Submittal Evaluation Criteria**

Submittals will be evaluated and ranked based on the following criteria:

1. Key personnel background and experience.
2. Overall PS&E experience.
3. Firms experience with design of street improvement projects especially in regards to intersections.
4. Firms experience with traffic signal design, signal timing, and design of ADA accessible pedestrian improvements.
5. Firms experience with environmental reporting and permitting.
6. Eastern Washington design experience.
7. Familiarity with relevant codes and standards.
8. Past performance/references.



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#### **Interview Evaluation Criteria**

Interviews will be evaluated and ranked based on the following criteria for a total of 175 points:

1. An understanding of the scope of work (25 points)
2. Experience with the design of street improvement projects especially in regards to intersections (25 points)
3. Experience with traffic signal design and traffic signal timings (25 points)
4. Outline of a realistic schedule from executed consultant agreement to completion of bid documents (plans and specifications) (25 points)
5. Who would be the primary point of contact and what strategies have been successful in past projects when communicating with agencies (25 points)
6. Describe your teams strategies to keep on track of the project schedule and budget (25 points)
7. Experience working with the City of Ellensburg or Kittitas County (25 points)

#### **Submittal**

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and Number of employees in each firm proposed to project. Submittals shall not exceed ten (front and back) pages in length, utilize 12 point font. The ten page limit shall include title page and any submittal graphics.

Please submit FOUR copies of your Statement of Qualifications to: Taylor Gustafson at Kittitas County Public Works, 411 North Ruby, Suite 1, Ellensburg, WA 98926 no later than **10:00 a.m. on Thursday, April 4<sup>th</sup>, 2019**. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Taylor Gustafson, at (509) 933-8217.

#### **Americans with Disabilities Act (ADA) Information**

The Kittitas County Public Works in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Taylor Gustafson at [taylor.gustafson@co.kittitas.wa.us](mailto:taylor.gustafson@co.kittitas.wa.us) or by calling (509) 962-7523.

#### **Title VI Statement**

The Kittitas County Public Works in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.”

Dates of publication in the (*Ellensburg Daily Record and Daily Journal of Commerce*):

March 21<sup>st</sup>, 2019, and March 28<sup>th</sup>, 2019.