

KITTITAS COUNTY BOARD OF HEALTH (BOH)
Special Meeting Minutes
September 18, 2025
Commissioners' Auditorium

Present

Board of Health (BOH): Brett Wachsmith, Laura Osiadacz (Web), Danielle Bertschi (Web), Linda Navarre, Dede Feddema

Absent: Cory Wright

Public Health: Candi Blackford, Chelsey Loeffers, Erin Moore, Kate Johnson, MacKenzie Carter, Rebekah Moon, Melissa Schumaier, Dora Beukelman, Katie Odiaga, Cambron Walker, Nea Alfaro, Jessica Santos, Audi Martinez, Whitney Wheelock, Mark Larson M.D.

Others: Zack DeHaven

Brett Wachsmith called the Board of Health meeting to order at 10:02 a.m.

Public Comment

Open at 10:02 a.m.

Closed at 10:02 a.m.

Introduction of Guests

Chelsey Loeffers introduced Zack DeHaven, Kittitas County Auditors Office, is in attendance to observe the public health budget process.

Approval of Minutes

Brett Wachsmith asked for a motion to approve the following minutes as presented:

- Minutes for June 16, 2025, Board of Health Meeting
- Minutes for June 19, 2025, Board of Health Meeting
- Minutes for August 14, 2025, Joint Public Hearing Meeting

09.01: Motion to approve the June 16th, June 19th, and August 14th, 2025, meeting minutes as presented. Dede Feddema moved to approve June 16th, June 19th, and August 14th, 2025, meeting minutes as presented. Linda Navarre second. All approved. Motion 09.01 carried to approve the June 16th, June 19th, and August 14th, 2025, meeting minutes as presented.

Other Business

Health Officer Update

Mark Larson M.D. discussed the following:

- Covid vaccine updates/recommendations and who can get Covid vaccine
- Informed the board of the Drive Thru Flu Vaccine Clinic on October 24, 2025
- Wildland firefighters are using masks after decades of not using smoke protection
- September is Emergency Preparedness month and encouraged those present to sign up for the FEMA app
- Discussed a map showing all school shootings as of September 10, 2025

Director/Administrative Officer Report: Preliminary 2026 Budget and Fees

Chelsey Loeffers noted that the packet contains the quarterly updates for the programs in the health department. There is so much good work and hopes that the board will review and let her know if there are any questions. The bulk of Mrs. Loeffers presentation will be a presentation about the 2026 KCPHD Preliminary Budget:

- Revenue: \$8,996,567.00
- Expenses: \$11,397,246.00 – it was noted that expenses are higher than revenue due to the directed use of human services fund balances, which are not accounted for in revenue calculations.
- FTE: 28.7 and no new FTE expected this next year
- Reviewed Org Chart
- Discussed each division budget:
 - General Public Health
 - Environmental Health
 - Human Services
- Discussed special revenues: Foundational Public Health Services, Admissions Tax
- Reviewed proposed 2026 Environmental Health Fees
- Reviewed KCPHD Fund Balance \$2,359,645.00
- Discussed basic Core Services Report that will be highlighted in the December meeting

Mrs. Loeffers asked if there was any part of the presentation that needed follow-up and asked if they approved of the budget information presented. All those present approved and the department will move forward with this budget/fee schedule for 2026.

*5 min break

Q2 Financial Report

Katie Odiaga reviewed Q2 financial update revenue and expense numbers and noted that the department is still on track for 2025. The board had no questions.

Indoor Air Quality Improvement presentation

Rebekah Moon presented the following information on Kittitas County and Air Quality:

Air Quality background:

- What causes poor air quality
- The effects of the air not being clean
- Who is vulnerable
- Program overview from 2012-present
- Partnerships for funding to obtain air purifiers
- KCPHD goals for the program
- Community partnerships for distribution
- KCPHD staff handed out 572 air purifiers and 20 box fan kits

Our staff continue to make this program a success and making connections working with our community partners to get resources for clean air into the hands of those that are in need.

Other Business

Request to Schedule a joint BOH/BOCC Public Hearing to Consider the adoption of the 2026 KCPHD Fee Schedule on December 18, 2025.

09.02: Motion to approve a joint BOH/BOCC Public hearing to consider the adoption of the 2026 KCPHD Fee Schedule December 18, 2025. Linda Navarre moved to approve a joint BOH/BOCC Public hearing to consider the adoption of the 2026 KCPHD Fee Schedule December 18, 2025. Dede Feddema second. All approved. Motion 09.02 carried to approve a joint BOH/BOCC Public hearing to consider the adoption of the 2026 KCPHD Fee Schedule December 18, 2025.

Board of Health Member Updates

None.

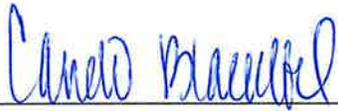
Concluded at 11:45 a.m.



Laura Osiadacz, Commissioner, Chair



Chelsey Loeffers, Director
Kittitas County Public Health



Candi Blackford, Clerk of the Board of Health