



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes**

**December 22, 2017
Commissioners' Auditorium
10:00 a.m.**

Present

Board of Health (BOH): Paul Jewell, Rich Elliott, Laura Osiadacz, John Asriel M.D.

Absent: Obie O'Brien

Board of Health Advisory Committee (BOHAC): None present

Public Health: Candi Blackford, Robin Read, Tristen Lamb

Meeting called at 10:00 a.m.

Introductions

No Introductions were done

Minutes

Paul Jewell asked for a motion to approve the November 22, 2017 meeting minutes as presented.

Motion 12-01: Motion to approve the November 22, 2017 Board of Health meeting minutes as presented. Rich Elliott moved to approved the November 22, 2017 Board of Health meeting minutes as presented. John Asriel M.D second. All approved. Motion 12-01 carried to approve the November 22, 2017 meeting minutes as presented.

Public Comment

None

BOHAC update

Robin Read gave a brief update on the last meeting:

- Election of Chair, Vice-Chair, Treasurer
- Possible new member updates
- Bylaws approved
- Discussion of public health budget

Department updates

Administrator update

Robin Read gave a brief update on the following:

- Legislative session update
 - Foundational Public Health Services
 - Capital Budget
 - Opioid Epidemic
 - Local Public Health Authority
 - Tobacco 21
 - Food Code and Safety
 - On-Site Septic Systems
- Quick review of Contracts/Agreements that passed at the last BOCC Agenda Session
- Staffing updates:
 - Tristen Lamb, new Environmental Health Supervisor
 - Joann Schaan, Developmental Disabilities Coordinator, is leaving her position as soon as we get it filled
 - A new Community Health Specialist, Lianne Bradshaw, has been hired and will start January 2
 - Currently conducting interviews for the Fiscal Analyst position, but may end up reposting the position
 - Currently accepting application for the Public Health Technician and Health Promotion Specialist
- Updates
 - Amy, Liz, and Robin attended a local Collective Impact training with the Kittitas County Health Network
 - Robin was invited to participate in a study and a summit about addressing social determinants of health in Washington State
 - We've had an increased number of cases of syphilis this year (6)
- Acknowledgements
 - Acknowledged Katie Odiaga for stepping up to help fill in the accounting duties and taking on extra work at the front desk

Health Officer Update

None

Financial update

Business

Tobacco 21 resolution

Robin Read reviewed the Tobacco 21 Resolution Fact sheet stating that the resolution would just be a sign of support from Kittitas County to support Washington State Legislation to increase the age to purchase tobacco to 21.

Motion 12-02: Motion to approve Resolution 2017-005 to support legal sales age of tobacco (increasing from 18-21). John Asriel M.D moved to approve Resolution 2017-005 to support legal sales age of tobacco (increasing from 18-21). Rich Elliott second. All approved. Motion 12-02 carried to approve Resolution 2017-005 to support legal sales age of tobacco (increasing from 18-21).

Fund Balance Policy approval

Robin Read noted that at the last Board of Health meeting the board reviewed and approved the Fund Balance Policy. The health department is now bringing a resolution forward for final approval of the policy.

Motion 12-03: Motion to approve Resolution 2017-006 to authorize the Health Department Fund Balance Policy. Rich Elliott moved to approve Resolution 2017-006 to authorize the Health Department Fund Balance Policy. John Asriel M.D. second. All approved. Motion 12-03 carried to approve Resolution 2017-006 to authorize the Health Department Fund Balance Policy.

Elect 2018 vice-chair

The board nominated Obie O'Brien as Vice-Chair of the Board of Health for 2018.

12-04: Motion to approve the nomination of Obie O'Brien as Vice-Chair. Rich Elliott moved to approve the nomination of Obie O'Brien as Vice-Chair of the Board of Health for 2018. John Asriel M.D. second. All approved. Motion 12-04 carried to approve the nomination of Obie O'Brien as Vice-Chair of the Board of Health for 2018.

Annual All Staff Retreat Day January 26, 2018

Robin Read asked for approval for the health departments annual All Staff Retreat, January 26, 2018. The board approved and the department will obtain approval at the next BOCC Agenda session.

Motion to adjourn the meeting.

12-05: Motion to adjourn the Board of Health Meeting. Rich Elliott moved to approve the motion to adjourn the meeting. John Asriel M.D. second. All approved. Motion 12-05 carried to approve the motion to adjourn the meeting.

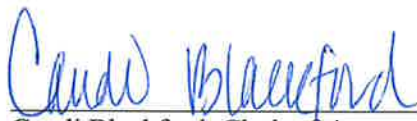
Meeting adjourned at 10:30 a.m.



Laura Osiadacz, Chair of the Board of Health



Robin Read, Administrator,
Kittitas County Public Health



Candi Blackford, Clerk of the Board of Health