



To Protect and Promote the Health and the Environment of the People of Kittitas County

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**KITTITAS COUNTY BOARD OF HEALTH (BOH)  
Meeting Minutes**

**October 19, 2017  
Commissioners' Auditorium  
10:00 a.m.**

**Present**

Board of Health (BOH): Obie O'Brien, Laura Osiadacz, John Asriel, M.D.

Absent: Rich Elliott, Paul Jewell

Board of Health Advisory Committee (BOHAC): None

Public Health: Candi Blackford, Erin Moore, Kaitlyn Reddick, Robin Read, Mark Larson, M.D.

*Meeting called to order at 10:15 am*

**Introductions**

None

**Minutes**

John Asriel, M.D. asked for a motion to approve the September 21, 2017 Joint BOH/BOCC Public Hearing meeting minutes and the September 21, 2017 Board of Health meeting minutes.

**Motion 10-01: Motion to approve the September 21, 2017 Joint BOH/BOCC Public Hearing meeting minutes and the September 21, 2017 Board of Health meeting minutes. Laura Osiadacz moved to approve the September 21, 2017 Joint BOH/BOCC Public Hearing meeting minutes and the September 21, 2017 Board of Health meeting minutes. Obie O'Brien second. All approved. Motion 10-01 carried to September 21, 2017 Joint BOH/BOCC Public Hearing meeting minutes and the September 21, 2017 Board of Health meeting minutes.**

**Public Comment**

None

**BOHAC update**

Robin Read updated that BOHAC has lost several members over the last few months. The group will form a membership subcommittee that will review potential new members. The group struggles with engagement and is requesting that BOH bring ideas for projects/issues for BOHAC to take on. The group discussed topics that BOHAC could take on in the future. John Asriel, M.D. asked if there was an agriculture representative or a representative from the Hispanic community. Robin Read responded that at one point there was a representative from the Hispanic community, however, they have since resigned.

There was also discussion about the ideal size of BOHAC and Ms. Read informed BOH that the bylaws allow anywhere from nine to twenty one members.

### Department updates

#### Administrator update

Ms. Read updated the following public health updates:

Contracts and Amendments:

- Consolidated Contract Amendment went through the last BOCC agenda session
  - Decrease in funds to Emergency Preparedness funds
  - Increase in SNAP-Ed funds
  - New Foundational Public Health Services funds
- Letter of agreement to service on board of directors for Kittitas County Health Network
- Memorandum of Agreement to receive \$5,000 in funding from Hopesource for community health assessment/improvement planning work
- Agreement with Walla Walla Community Health for funding

Staffing Updates:

- Holly Myers, Environmental Health Supervisor, last day is October 26, 2017. Ms. Myers is taking a position as the EH Director at the Yakima Health District
- Kaitlyn Reddick, Fiscal Analyst, last day is November 3, 2017. Ms. Reddick is moving to Redmond and has accepted a job in the private sector
- Julia Karns, Community Health Specialist, resigned her position
- Sonora Stampfly, temporary specialist for SNAP-Ed, has been assisting with syringe exchange and naloxone distribution duties until the CH Specialist position is filled
- The department will have two interns starting for the winter and spring quarters

Updates:

- The 2017 drive through flu vaccination clinic is tomorrow from 7am-4pm in front of Western Village at the fairgrounds
- Sixty people participated in the SNAP-Ed education sessions at the Kittitas County Farmer's Market this year
- Robin and Kasey did an Ellensburg Radio talk show about the Community Health Assessment
- Robin has joined the Board of Directors for the Kittitas County Health Network

Ms. Read also reviewed the air quality data, and presented to the board for informational purposes, the PM2.5 levels in Kittitas County since January. Ms. Read also discussed PM2.5 for the Jolly Mountain Fire.

John Asriel, M.D. asked about accreditation status. Ms. Read noted that due to fee increases by the program, currently the department is considering scaling back its accreditation efforts. The Public Health Accreditation Board is working on releasing a smaller set of standards for smaller local health jurisdictions. Our department is waiting to see what those look like and if the fees will be decreased for smaller LHJ's. As it is right now, the fees are not in the department budget.

#### Health Officer Update

Mark Larson, M.D. discussed the current outbreak of Hepatitis A in California amongst the homeless population living in encampments. The group discussed the modes of Hepatitis A transmission from person to person and discussed how it could easily affect Seattle's homeless population.

#### Financial update

Kaitlyn Reddick gave a quick overview of the September 2017 financial update:

- September 2017- All Programs, Revenues, and Expenses
- 2017 Year to Date (January-September)

No questions on the short finance update.

## **Business**

### **Health Officer Tuberculosis presentation**

Mark Larson gave a presentation on tuberculosis. The data presented at today's meeting is from 2015.

- Reported tuberculosis cases in the US between 1982-2015
- TB Morbidity in the United States between 2010-2015
- TB case rates in the United States for 2015
- Map of US and Affiliated Pacific Islands TB case rates in 2015
- TB case rates by age group in the United States between 1993-2015
- TB case rates by race/ethnicity in the United States between 2003-2015
- Number of TB cases among U.S. born versus foreign born persons in the United States between 1993-2015
- TB cases among persons aged 15 years and younger in the United States between 1993-2015
- Estimated HIV coinfection among persons reported with TB in the United States between 1993-2015
- TB cases reported among homeless persons during the 12 months before diagnosis ages 15 and younger in the United States between 1993-2015
- Primary anti-TB drug resistance in the United States between 1993-2015
- Primary MDR-TB in the United States between 1993-2015
- Mode of treatment administration among persons reported with TB in the United States between 1993-2013
- Completion of TB treatment therapy in the United States between 1993-2013

Dr. Larson also handed out some informational handouts on Tuberculosis. The group discussed different TB testing options and processes. Dr. Larson also discussed funding that the department is currently receiving and believes that it is adequate for our low risk population.

### **2017 Strategic Plan update**

Robin Read presented on the 2017 KCPHD Strategic Plan update. Ms. Read noted that the Strategic Plan has been updated and is bringing the following updates/changes to the board for review. The following was reviewed today:

- The history of the 2015-2019 strategic plan
- Initiatives and strategies
- Performance measures
- Objectives and action plan
- What has gone well
- Accomplishments
- Challenges
- Committee formed to update the 2015-2019 strategic plan
- Proposed changes
- Next steps

Ms. Read noted that the department will bring the strategic plan back next month with final documents for approval.

### **Resolution to approve Smoking and Vaping in Public Places Enforcement Policy and Procedures**

Robin Read informed the board that the policy and procedures were discussed at last month's meeting. Approval of the resolutions is all that is needed today.

**Motion 10-02: Motion to approve the BOH Resolution 2017-005 to approve the Kittitas County Public Health Department's Smoking and Vaping in Public Places Policy and Procedures. Obie**

**O'Brien moved to approve the BOH Resolution 2017-005 to approve the Kittitas County Public Health Department's Smoking and Vaping in Public Places Policy and Procedures. Laura Osiacz second. All approved. Motion 10-02 carried to approve the BOH Resolution 2017-005 to approve the Kittitas County Public Health Department's Smoking and Vaping in Public Places Policy and Procedures.**

**Motion 10-03: Motion to approve the BOCC Resolution 2017-173 to approve the Kittitas County Public Health Department's Smoking and Vaping in Public Places Policy and Procedures. Obie O'Brien moved to approve the BOCC Resolution 2017-173 to approve the Kittitas County Public Health Department's Smoking and Vaping in Public Places Policy and Procedures. Laura Osiacz second. All approved. Motion 10-03 carried to approve the BOCC Resolution 2017-173 to approve the Kittitas County Public Health Department's Smoking and Vaping in Public Places Policy and Procedures.**

BOH Acknowledgment Letter for BOHAC Member

John Asriel, M.D. asked for a motion to approve a Letter of Acknowledgement for BOH AC Member, Anne Johansen.

**Motion 10-04: Motion to approve the Letter of Acknowledgement for BOHAC Member, Anne Johansen. Obie O'Brien moved to approve the Letter of Acknowledgement for BOHAC Member, Anne Johansen. Laura Osiacz second. All approved. Motion 10-04 carried to approve the Letter of Acknowledgement for BOHAC Member, Anne Johansen.**

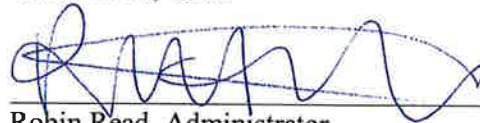
Re-appointment of BOH member: John Asriel, M.D. (letter attached)

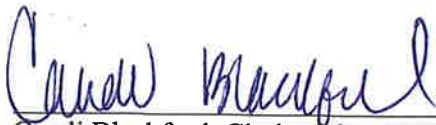
John Asriel, M.D. asked for a motion of approval for re-appointment, noting that he had to abstain from voting.

**Motion 10-05: Motion to approve the re-appointment of John Asriel, M.D. to the Board of Health. Obie O'Brien moved to approve the re-appointment of John Asriel, M.D. to the Board of Health. Laura Osiacz second. All approved. Motion 10-05 carried to approve the re-appointment of John Asriel, M.D. to the Board of Health.**

Meeting adjourned at 11:43 a.m.

  
Paul Jewell, Chair of the Board of Health

  
Robin Read, Administrator,  
Kittitas County Public Health

  
Candi Blackford, Clerk of the Board of Health