



To Protect and Promote the Health and the Environment of the People of Kittitas County

**KITTITAS COUNTY BOARD OF HEALTH (BOH)
Meeting Minutes**

August 17, 2017
Commissioners' Auditorium
10:00 a.m.

Present

Board of Health (BOH): Laura Osiadacz, Paul Jewell, John Asriel, M.D.

Absent: Obie O'Brien, Rich Elliott

Board of Health Advisory Committee (BOHAC): Carin Thomas

Public Health: Candi Blackford, Kaitlyn Reddick, Kasey Knutson, Holly Myers, Robin Read, Tristen Lamb

Meeting called to order at 10:11 a.m.

Introductions

None

Minutes

Paul Jewell asked for a motion to approve the July 17, 2017 Board of Health meeting minutes and the July 26, 2017 Board of Health Special Meeting minutes as presented.

Motion 08-01: Motion to approve the July 17, 2017 Board of Health meeting minutes and the July 26, 2017 Board of Health Special Meeting minutes as presented. John Asriel M.D. moved to approved the July 17, 2017 Board of Health meeting minutes and the July 26, 2017 Board of Health Special Meeting minutes as presented. Laura Osiadacz second. All approved. Motion 08-01 carried to approve the July 17, 2017 Board of Health meeting minutes and the July 26, 2017 Board of Health Special Meeting minutes as presented.

Public Comment

None

BOHAC update

Carin Thomas, a CWU Chemistry Professor, stepped to the microphone and noted that things are going well in BOHAC. John Asriel, M.D. asked what information was discussed at the last meeting. Ms. Thomas reported:

- Discussed the smoking/ vaping ordinance and BOHAC approved support to take to BOH

- Discussion about dangers of the Eclipse to the eyes
- Mental Health Forum update lead by Rich Elliott

Department updates

Administrator update

Robin Read stepped to the microphone and updated on the following:

Public Health Topic- HPV

- Human papillomavirus (HPV) is the most common sexually transmitted infection in the United States
- 90% of HPV infections are asymptomatic and go away on their own
- Prevalence of any genital HPV infection was 45.2% among men 18-59 and 39.9% among women 18-59
- High risk genital HPV prevalence was 25.1% among men and 20.4% among women
- HPV is not a reportable condition and there is no test to find out someone's HPV status
- HPV prevention includes: using condoms, mutually monogamous relationship, and vaccination
- HPV vaccine protects against several of the types of HPV known to cause cancer and health problems
- Current recommendations for HPV vaccine is for 11-12 years of age to get 2 doses- there has been a 64% reduction in HPV infections (of the types covered by the vaccine) among teen girls in the US since the vaccine was first recommended in 2006

John Asriel, M.D. informed members about the physician's role in screening for cervical cancers through pap smears. The department is working on a grant proposal to allow the department to promote vaccine in the community.

Program

- KCPHD staff vaccinated 20 people for shingles and Tdap at a July 19th clinic in Cle Elum and a shingles vaccination clinic will be held at the Ellensburg Senior Center on August 18th
- Grant application submitted to the City of Ellensburg and the Law and Justice council for funding for Safe Kids
- The department has a new web page on our site highlighting Universal Developmental Screening
- Will update the Community Health Assessment and Improvement Planning process at the next meeting as the vision and values will be finalized in August

Health Officer Update

No health officer update.

Financial update

Kaitlyn Reddick stepped to the microphone and reported on the July 2017 Financial Report and reviewed some highlights:

Income

- Increase in Environmental Health permits
- State funding a little higher due to front loading some grant funds
- Billed for safe kids grant
- Department received \$1000.00 from Molina for flu vaccine for the drive thru clinic this year

Expenditures

- Supplies are on track due to a decrease in grant expenditures
- Services and charges are above what we thought they would be due to the following:
 - Training for water metering
 - Payments for both Eden and SmartGov

- Unexpected insurance claim due to vehicle collision
- Payment of yard waste fees for Air Quality Event

Ms. Reddick reviewed each program fee revenue and then all programs by revenue, by source. Ms. Reddick then handed out the 2018 Budget update report to the group and noted that this was a very preliminary first round budget for the public health department. Ms. Reddick noted that the department will be doing things differently in 2018 and with that being said she pointed out the \$51,000.00 decrease in licenses and permits due to using actual data to create our budget with actual numbers. There is a slight increase for private insurance in 2018 due to insurance billing. Clinic fees will fall under the old methodology and hopefully will be shifting those in 2018 to the new fee methodology. There will be some grant cuts that will reduce children's immunization funds, Youth Tobacco Prevention Grant, there will be no Air Quality Grant, and no Water Resource Grant. The department will be doing slightly less roll over for our general public health assistance funds, but will budget for a full year of Foundation of Public Health Services funds. Ms. Reddick noted there are some slight changes with Medicare/Medicaid payments that are reflected in the 2018 budget. There is some slight reduction in the Safe Kids funds and will be applying to obtain those funds again in 2018. The budget includes an increase in salary and benefits, to include up to 3% raises, and also the increase in PERS. Ms. Reddick then outlined reductions and budget totals to the board and asked if there were any questions. All questions presented were answered by Ms. Reddick.

Business

Cost recovery ordinance review

Robin Read noted that at the last BOH meeting there were questions about amending Chapter 13.75 of the Kittitas County Code to allow for recouping fees associated with complaints that end up with health orders. Stephanie Hartung stepped to the microphone and asked the board to clarify at what point the department should start charging for enforcement actions. The following proposal includes the addition of the following changes underlined to Chapter 13.75 of the Kittitas County Code:

3. The Health Order shall contain:
 - a. The street address, when available, and a legal description of real property and/or description of personal property sufficient for identification of where the violation occurred or is located;
 - b. A statement that the Health Officer has found the person to be in violation of public health rules and regulations with a brief and concise description of the conditions found to be in violation;
 - c. A statement of the corrective action required to be taken, if necessary;
 - d. A statement advising that if any corrective action is not commenced or completed within the time specified, the Health Officer will proceed to abate the violation and cause the work to be done and charge the costs thereof as a lien against the property and as a joint and separate personal obligation of any person in violation;
 - e. A statement advising that the Health Order shall become final unless, no later than ten (10) days after the Health Order is served, any person aggrieved by the order requests in writing an appeal before the Board of Health. (Ord. 2011-006, 2011);
 - f. A statement advising that the costs incurred by any Kittitas County Department involved in enforcing a final Health Order may be assessed and charged thereof as a lien against the property and/or as a joint and separate personal obligation of any person in violation;
 - g. A statement advising that imposed enforcement costs may be appealed directly to the Board of County Commissioners, in writing, no later than ten (10) days after receipt of an invoice for costs.

13.75.050 Enforcement of Final Health Order.

1. If, after any Health Order duly issued by the Health Officer has become final, the person to whom such Health Order is directed fails, neglects or refuses to obey such Health Order, the Health Officer may:
 - a. Cause such person to be prosecuted under [Chapter 13.70 KCC](#); and/or
 - b. Abate the health violation using the procedures of this chapter; and/or
 - c. File in the county Auditor's Office a notice describing the property and the violation and stating that the owner has been so notified; and/or
 - d. Impose and charge the costs incurred by any Kittitas County Department involved in enforcing the Health Order against the property and as a joint and separate personal obligation of any person in violation.
 - e. Pursue any other appropriate remedy at law or equity under this chapter.
2. Enforcement of any Health Order of the Health Officer pursuant to this chapter shall be stayed during the pendency of any appeal under this chapter, except when the Health Officer determines that the violation will cause immediate and irreparable harm and so states in the notice and order issued. ([Ord. 2011-006](#), 2011).
3. An invoice for enforcement costs shall be served in the same manner as detailed in section 13.75.020 for Health Orders.
4. Enforcement costs may be appealed directly to the Board of County Commissioners, in writing, no later than ten (10) days after receipt of an invoice for costs.

Upper Kittitas County Syringe Exchange

Robin Read stepped to the microphone and informed the BOH members that KVFR approved the use of their mobile command unit to be used for syringe exchange. Ms. Read will bring this back to BOH when all the details have been worked out.

Resource Wheel project

Tristen Lamb stepped to the microphone and reviewed the Kittitas County Community Resources Guide with the board and discussed that it can be used as an internal resource for providers. Ms. Lamb briefly reviewed some of the agencies listed that are supporting efforts to reduce Adverse Childhood Experiences and build resilience in families and children in our community. The resource wheel was handed out and Ms. Lamb asked if there were any questions.

Request joint Board of County Commissioners/Board of Health Public Hearing to consider revisions to Kittitas County code Chapter 13.25 Cistern Water System Requirements and to the 2017 fee schedule

Motion 08-02: Motion to approve a joint Board of County Commissioners/Board of Health Public Hearing to consider revisions to Kittitas County code Chapter 13.25 Cistern Water System Requirements and to the 2017 fee schedule. John Asriel, M.D. moved to Board of County Commissioners/Board of Health Public Hearing to consider revisions to Kittitas County code Chapter 13.25 Cistern Water System Requirements and to the 2017 fee schedule. Laura Osiadacz second. All approved. Motion 08-02 carried to approve a joint Board of County Commissioners/Board of Health Public Hearing to consider revisions to Kittitas County code Chapter 13.25 Cistern Water System Requirements and to the 2017 fee schedule.

Other

Letter of Appreciation for BOHAC member

Paul Jewell asked for approval on the BOHAC letter of appreciation for Nancy Jewett.

Motion 08-03: Motion to approve the letter of appreciation for BOHAC member Nancy Jewett. Laura Osiadacz moved to approve the letter of appreciation for BOHAC member Nancy Jewett.

John Asriel, M.D. second. All approved. Motion 08-03 carried to approve the letter of appreciation for BOHAC member Nancy Jewett.

There was a brief discussion and clarification of the Hirst decision and what it means for Kittitas County. Commissioner Jewell clarified information and noted that it would most likely not have an effect on Kittitas County.

Meeting adjourned at 11:28 p.m.

John Asriel, M.D., Vice-Chair of the Board of Health

Robin Read, Administrator,
Kittitas County Public Health

Candi Blackford, Clerk of the Board of Health