



To Protect and Promote the Health and the Environment of the People of Kittitas County

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## KITTITAS COUNTY BOARD OF HEALTH (BOH) Meeting Minutes

**January 12, 2017**  
**Commissioners' Auditorium**  
**10:00 a.m.**

### **Present**

Board of Health (BOH): Laura Osiadacz, Paul Jewell, Obie O'Brien, Rich Elliott

Absent: John Asriel, M.D.

Board of Health Advisory Committee (BOHAC): Guadalupe Huitron

Public Health: Candi Blackford, Erin Moore, Robin Read, Will Schwab, Holly Duncan, Holly Myers, Kimberly Sarver, Kaitlyn Reddick, Mark Larson, M.D., Liz Whitaker

*Meeting called to order at 10:27 a.m.*

### **Introductions**

Introductions were done around the room.

### **Minutes**

Paul Jewell asked for a motion for approval for the following:

December 15, 2016 Board of Health meeting minutes

December 15, 2016 joint BOCC/BOH meeting minutes

December 15, 2016 Mountain River Trails appeal hearing minutes

Discussion about amendments to Board of Health and joint BOCC/BOH meeting minutes. Mr. Jewell asked for a motion to approve all minutes with amendments.

**Motion 01-01: Motion to approve the Board of Health, joint BOCC/BOH, and Mountain River Trails appeal hearing minutes with amendments. Rich Elliott moved to approve the Board of Health, joint BOCC/BOH, and Mountain River Trails appeal hearing minutes with amendments. Laura Osiadacz second. Obie O'Brien abstained as he was not present. All others approved. Motion 01-01 carried to approve the Board of Health, joint BOCC/BOH, and Mountain River Trails appeal hearing minutes with amendments.**

### **Public Comment:**

No one present for public comment.

### **Department Updates/Issues**

### Admin Updates

Robin Read reported the following updates:

#### Contracts/Agreements

- The following agreements recently went through the BOCC:
  - Agreement with Grant County for Chronic Disease prevention work (this year has a reduction)
  - Agreement with Health Care Authority for Ad Match activities funding

#### Staffing

- The department has three new public health interns: Teryn Pannette, Savannah Wilkinson, and Arnette Lim
- A short term volunteer, Zach Nute, has decided to volunteer for a longer term than originally planned

#### Highlights and Accomplishments

- Ms. Read gave kudos to the health department staff for annually adopting a family from ASPEN for Christmas, as well as donating items to the animal shelter

#### Public Health News

- Death rates increased in most leading causes of death
- Kittitas County has lower rates in all areas except unintentional injuries and suicide, but none of the differences are considered to be statistically significant
- Washington State statistics are significantly lower in areas of heart disease, stroke and influenza

### Health Officer Update

Mark Larson updated that influenza numbers in the county are rising, and have been every day for the last two weeks. It is affecting all those with and without the flu vaccine this year. Those with the vaccine appear to be doing better than those who did not receive the vaccine, but that's not saying much. No deaths from the flu in our county yet.

Dr. Larson reported on the mumps situation in King County and noted that most of those affected were immunized. Dr. Larson noted that there is discussion about if mumps shows up in Kittitas County; should there be a third immunization requirement? Dr. Larson also noted that there is no chickenpox in our county at this time.

Laura Osiadacz asked how many strains of flu there are this year. Dr. Larson replied that most of what is being seen is A and a few B. Laura Osiadacz asked how common it is to get the flu multiple times. Dr. Larson replied that you can get sick several times, with different strains of flu.

Dr. Larson also stated that he appreciated the work and support on the Mountain River Trails (MRT) issue and it goes to show that public health does a lot of unfunded work.

### Financial update

Kaitlyn Reddick reported on the financial report for November 2016. Ms. Reddick noted that we are pretty close to where the department anticipated it would be for permits and licenses (97.79%). She asked if there were any questions from the board; there were none at this time.

### Business

#### Elect Vice Chair for 2017

Paul Jewell asked for a recommendation for vice chair for 2017. Rich Elliott nominated John Asriel, M.D. Mr. Jewell asked for a motion.

**Motion 01-02: Motion to appoint John Asriel, M.D. as Vice Chair for the Board of Health. Rich Elliott moved to approve John Asriel, M.D. as Vice Chair for the Board of Health. Laura Osiadacz second. All approved. Motion 01-02 carried to appoint John Asriel, M.D. as Vice Chair for the Board of Health.**

### **Flu Season Update**

Liz Whitaker, Community Health Supervisor and public health nurse, gave a brief overview. Ms. Whitaker handed out the Washington State Department of Health Influenza updates that included the following:

- Influenza positive tests reported to CDC from Washington commercial laboratories
- Influenza –like illness syndromic surveillance data, Western Washington
- Seasonal baselines and epidemic thresholds

Ms. Whitaker also noted that some people get sick and do not go to the doctor. Some go to the doctor and do not get tested. Flu is only reportable when related to a death, and testing for flu is not always one hundred percent accurate. As of December, influenza was wide spread. All patients tested at Kittitas Valley Hospital and outpatient facilities have been influenza A, with the exception of two B's. There was discussion about local data and when the season generally peaks.

### **Annual BOH Orientation**

Robin Read gave the annual BOH presentation. Ms. Read highlighted local code and the Washington State code and reviewed the following with the BOH members:

- Ms. Read discussed when the Washington State BOH could have been established and noted that the earliest date she discovered that it was functioning was in 1889, and noted possible dates when the Washington State DOH may have been established
- Yakima Health Department was formed due to a huge outbreak of typhoid
- Earliest Resolution Ms. Read could locate for BOH formation was in 1976
- Ordinance 97-03 changed the BOH from three members to five members
  - Per RCW elected officials choose the two community members after notification/application process has been followed
- Ordinance 2000-08 updated responsibilities of the BOH, appointment process, and specified the board must have a chair and vice chair
- Resolution 2007-40 clarifies the selection of new BOH members (Committee to search for new BOH members, Advertising responsibilities, and interview process)
- Responsibilities of the BOH are as follows:
  - Governing body for KCPHD
  - Policy, budget, contracts, long-range planning
  - Ensure core public health functions
  - Budget and budget amendment review
  - Hire administrator
  - Input on personnel and salary
- Members and Terms
  - 3-5 members
  - Board of County Commissioners plus two
  - Majority of board is elected officials
  - Positions are three year terms
- Appointment Process
  - BOCC Chair appoints members with majority approval
  - Notify of term expiration in October
  - Advertise for two weeks
  - Appointment/reappointment in December
- Other duties
  - BOCC Chair acts as BOH Chair
  - Vice Chair elected in January
  - Attend monthly meetings
  - Meetings are public record
  - No compensation for board

- RCW 70.05: Local Health Departments, Boards, Officers
  - Jurisdiction: County, BOCC, Ordinance to expand membership, and Elected officials must be a majority of BOH
- Chair, Administration, Vacancies
  - Elect Chair
  - May appoint administrative officer (administrator)
    - Act as executive secretary and administrative officer for BOH
    - Administer BOH operations
  - Shall appoint health officer
  - Vacancies filled within 30 days
- Powers and Duties
  - Enforce state public health statutes
  - Maintain health and sanitary measures for protection of public health within jurisdiction
  - Enact local rules and regulations and provide enforcement
  - Control and prevent dangerous, contagious or infectious disease
  - Prevent, control, and abate nuisances detrimental to public health
  - Report to state as required
  - Establish fees that do not exceed the actual cost of providing service

Ms. Read asked if there were any questions from the board on the presentation. There were no questions.

#### **Previous Year in Review**

Kasey Knutson briefly reviewed the “2016 Year in Review” document that details the meeting dates, issues discussed, and positions taken by each board member. Ms. Knutson noted that if anyone had any questions to feel free to contact her.

#### **BOHAC Report**

BOHAC member, Guadalupe Huitron, reported the following updated from the January 9, 2017 BOHAC meeting

- Voted on two new members: Hope Cusack and Angela San Filippo
- Board is growing in numbers and has moved meetings to the Armory
- Board is currently accepting applications for the Public Health Champion Award
- Kasey submitted a request for \$100.00 from BOHAC to provide incentives for those who participate in a qualitative analysis, in hopes to increase participation
- There was a Mental Health and Substance abuse panel that discussed issues in our county

#### **Other**

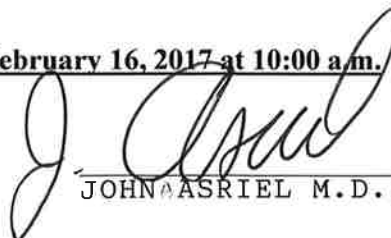
None

Paul Jewell asked for a motion to adjourn the meeting.

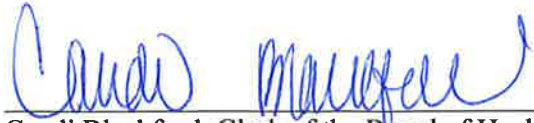
**Motion 01-03: Motion to adjourn the meeting. Rich Elliott moved to adjourn the meeting. Obie O'Brien second. All approved. Motion 01-03 carried to adjourn the meeting.**

Meeting adjourned at 11:35 a.m.

**Next Board of Health Meeting will be held on February 16, 2017 at 10:00 a.m.**



JOHN ASRIEL M.D., VICE CHAIR

A handwritten signature in blue ink, appearing to read "Candi Blackford", written over a horizontal line.

Candi Blackford, Clerk of the Board of Health

A handwritten signature in blue ink, appearing to read "Robin Read", written over a horizontal line.

Robin Read, Administrator,  
Kittitas County Public Health