

**State Of Washington**  
**Upper Kittitas County District Court**  
**Request for Information**

The following information is necessary for us to process your request for data from the Judicial Information System (JIS). Please complete this form and return it to:

Upper Kittitas County District Court  
Judge Darrel R. Ellis  
700 East First Street  
Cle Elum, WA 98922  
Fax: (509) 674-4209  
email: [upperdistrictcourt@co.kittitas.wa.us](mailto:upperdistrictcourt@co.kittitas.wa.us)

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| Your request is subject to approval under the provisions of JISCR 15, the JIS Data Dissemination Policy, and the local Data Dissemination Policy and Procedures. Upon approval, the request will be reviewed. There is a charge for such reports as governed by JIS Committee Policy. |
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Name: (Please print) \_\_\_\_\_

Agency of Company: \_\_\_\_\_

Address: \_\_\_\_\_ email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day or Work Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax No: (\_\_\_\_\_) \_\_\_\_\_

Information Requested (provide as much detail as possible)

What will the information be used for?

To whom will the data be disseminated?:

If this information concerns a names individual, please give the necessary identifying information.

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Most Current Address: \_\_\_\_\_

Date Information Needed: \_\_\_\_\_

**I, the undersigned:**

- **Agree to use and distribute the information only as provided in the above reference statement of intended use;**
- **Agree not to use for commercial purposes (Data Dissemination Policy IIIA(5));**
- **Agree to take reasonable precautions to prevent disclosure of information beyond the above referenced statement of intended use;**
- **Agree to pay, unless payment is waived, the cost upon fulfillment of the request and receipt of invoice from the Upper Kittitas County District Court;**
- **Understand that Kittitas County makes no representation as to the accuracy and completeness of the data except for court purposes and agree to indemnify and hold harmless the Upper Kittitas County District Court from any claims for damages arising from applicant's use and distribution of the information; and**
- **Certify, under penalty of law, that all the information supplied above is true and a complete description.**

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

Please attach additional pages for more detailed responses or comments.

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*FOR COURT USE ONLY*

*Information Disseminated By:* \_\_\_\_\_

*Date Information Disseminated:* \_\_\_\_\_