



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

April 28th, 2017

MDJ Contractors
PO Box 1117
Ellensburg, WA
98926

RE: MDJ Long Plat Application (LP-17-00004)

Dear Applicant,

The application for a 34 lot Plat with open space on approximately 4.47 acres of land that is currently zoned as Urban Residential and with an application under consideration to rezone to a Planned Unit Development, located in a portion of Section 27, 18N, R18E, WM, in Kittitas County, Assessor's map number 18-18-27030-0019 was received on March 15th, 2017. Your application has been determined **complete** as of April 28th, 2017 for the purposes of intake, initial review, and vesting. Please be advised that the following actions will need to be completed prior to the issuance of a Notice of Application:

1. As provisioned in Kittitas County Code 15A.03.110 the property shall be posted by the applicant along each street frontage. Signage, a posting affidavit, and a map of posting locations, have been prepared by Community Development Services staff and are available for pick up at our office during regular business hours. Please be certain that the signs are "...posted on each road frontage on the subject property..." and that they are "... clearly visible and accessible."¹

Upon Completion of the above actions in accordance with the provisions of KCC 15A.030.060:

1. A Notice of Application will be sent to the public (adjacent landowners), Kittitas County departments, and non-County governmental agencies inviting written comments on this proposal.
2. Requests for clarification, amendments, or additional information will be sent to you following the public comment period.
3. The consideration of written comments from adjacent property owners and public agencies will be incorporated in the staff report.
4. As requested by the County, additional materials and/or revised preliminary plat drawings may be required before this matter is brought before the Board of County Commissioners.
5. An open record hearing will be scheduled before the Kittitas County Hearings Examiner where public testimony may be given and a recommendation for approval or denial will be made.
6. A closed record hearing will be scheduled before the Kittitas County Board of Commissioners where a final decision will be given.

¹ KCC 15A.03.110(3)

If you have any questions regarding this matter, please contact me at (509) 933-824, or by email at dan.carlson@co.kittitas.wa.us.

Sincerely,

A handwritten signature in blue ink that reads "Dan Carlson". The signature is written in a cursive, flowing style.

Dan Carlson, Director,

Community Development Services

CC via email: MDJ Contractors- ericj@mdjcontractors.com