



COMMERCIAL PRE-APPLICATION POLICY

FOR MORE INFORMATION VISIT THE CDS WEBSITE AT: WWW.CO.KITTITAS.WA.US/CDS

The purpose of the pre-application meeting is to provide the applicant all the necessary and pertinent information regarding their project to help them successfully apply for a building permit.

A Pre-Application meeting is required for all commercial buildings including multi-family residential buildings per the International Building Code section 104. All departments listed below will participate and provide comments about the proposed project:

- Community Development Services Building, Planning and Fire Marshal
- Environmental Health department and/or Public Health department
- Public Works

Pre-application meetings are held Wednesday mornings. If in-person meetings are restricted, a WebEx meeting will be arranged. Please see the Preapplication-Conference-Meeting instructions:

<https://www.co.kittitas.wa.us/uploads/cds/forms/Preapplication-Conference-Meeting.pdf>

Fees for pre-application meetings are per adopted fee schedule.

Date: 7/31/20

M. FLOREY
Building Official