COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING

TUESDAY **10:00 A.M.** **OCTOBER 6, 2026**

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Jeff Leichleiter.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh, Fredrickson, Public Works Director; Josh Cox, Solid Waste Director; Jamey Ayling, Planning Manager; Arden Thomas, Water Resource Program Manager; Samantha Cox, Business Manager; Chad Bala, CDS Director; Ed Buntin, Jail Lieutenant; Bradley Gasawski, Planner I; Nancy Shaff, Chief Administrative Deputy; Charlie Smith, Project & Contracts Manager; Devin Duncan, Law Enforcement Clerk; Lindsey Buntin, Senior Misdemeanant Probation Officer; Joseph Frangipani, Probation Officer; Chelsey Pedersen, Application Developer II; Cory Wright, Economic Development Executive Director; Bryan Elliott, Auditor; and approximately 3 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Lindsey Buntin, Senior Misdemeanant Probation Officer, introduced Joseph Frangipani as their new Probation Officer.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

AWARD **SAMANTHA COX** **PUBLIC WORKS**

Josh Cox, Public Works Director, recognized Samantha Cox for receiving an award as an Outstanding Individual In Floodplain Manager in Kittitas County, from the Northwest Regional Floodplain Management Association.

APPROVED
10/20/26

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to amend the Agenda by removing Consent Agenda items M, O, and P. Commissioner Leichleiter seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda, as amended, by removing Items M, O, and P. Commissioner Leichleiter seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
5/27/2026	PH Study Session
07/27/2026	KVEC Study Session
08/11/2026	Finance Study Session
08/24/2026	KVEC Study Session
08/26/2026	Public Health Study Session
09/14/2026	BoCC Office Admin Meeting
09/14/2026	CDS Study Session
09/14/2026	Public Works Study Session
09/15/2026	BoCC Public Hearing(s)
09/15/2026	BoCC Agenda Session
09/21/2026	BoCC Office Admin Meeting
09/22/2026	HR Study Session
09/23/2026	PH Study Session
09/28/2026	BoCC Office Admin Meeting
09/28/2026	CDS Study Session
09/28/2026	Public Works Study Session
09/30/2026	Executive Session

STATEMENT OF WORK **TRACE3, LLC** **LLC**

Approve a Statement of Work between Kittitas County and Trace3, LLC, in the amount of $66,218.00, for Microsoft Purview Data Security Strategy.

CHANGE ORDER **TRANSFER STATION** **SOLID WASTE**

Approve Change Order No. 16, with Belsaas and Smith Construction, in the amount of $27,012.75, for the Lower Valley Transfer Station project.

CHANGE ORDER **KITTITAS VALLEY EVENT CENTER** **AUDITOR**

Approve and ratify signature on Change Order No. 1, with Belsaas and Smith Construction, in the amount of $20,591.10, for tree removal at the Kittitas Valley Event Center, buried electrical project.

AGREEMENT **THE FERGUSON GROUP** **COG**

Approve an Agreement for Services between Kittitas County and The Ferguson Group, in the amount of $340,500.00 and up to an additional $5,000.00 in reimbursable expenses, to provide services to the regional consortium consisting of Conference of Government members and Central Washington University, through December 31, 2027.

RESOLUTION 2026-162 **REGIONAL ADVOCACY & FUNDING CONSORTIUM** **CDS**

Approve Resolution No. 2026-162, Authorizing an Interlocal Agreement for the Kittitas County Regional Advocacy and Funding Consortium.

AGREEMENT **COMPASS DIRECT HEALTHCARE** **SHERIFF**

Approve an Agreement for Services between Kittitas County and Ellensburg Family Medicine, LLC, D/B/A CompassDirect Healthcare, to provide medical treatment for opioid use disorder at the Kittitas County Jail, from October 1, 2026, through December 31, 2027.

RESOLUTION 2026-163 **CITY OF OTHELLO** **SHERIFF**

Approve Resolution No. 2026-163, Authorizing an Interlocal Agreement between the City of Othello and Kittitas County, for the Housing of Inmates from January 1, 2027, through December 31, 2027.

RESOLUTION 2026-164 **WA TRAFFIC SAFETY COMMISSION** **SHERIFF**

Approve Resolution No. 2026-164, Authorizing an Interlocal Agreement between the Kittitas County Sheriff's Office and the Washington Traffic Safety Commission, for high visibility emphasis patrols, from October 1, 2026, through September 30, 2027.

AGREEMENT **COMMUNITY BUILDERS** **PUBLIC HEALTH**

Approve an Agreement for Services between Kittitas County and Community Builders, in the amount of $91,010.00, to provide services from January 1, 2027, through December 31, 2027.

AGREEMENT **HOPESOURCE** **PUBLIC HEALTH**

Approve an Agreement between Kittitas County and HopeSource, in the amount not to exceed $168,000.00, to provide services for the Cold Weather Shelter Operations from October 15, 2026, through March 31, 2027.

AGREEMENT **CLE ELUM/ROSLYN SCHOOL DISTRICT** **PUBLIC HEALTH**

Approve an Agreement between Kittitas County and the Cle Elum/Roslyn School District, in the amount of $147,500.00 to provide Mental Health Services for students, from January 1, 2026, through June 30, 2027.

REQUEST TO APPROVE TRANSFER OF DEVELOPMENT RIGHTS CONSERVATION EASEMENT (TD-26-00001 SOLAR DOLAR LLC) - ITEM REMOVED FROM THE AGENDA

MYLARS **WALLACE RANCH PLAT PHASE 1 DIVISION 1** **CDS**

Approve and authorize signature on the Mylars granting Final Approval for the Wallace Ranch Plat Phase 1 Division 1 (LP-19-00003 & LPF-25-00005).

REQUEST TO APPROVE TRANSFER OF DEVELOPMENT RIGHTS CONSERVATION EASEMENT TD-26-00002 WINDY CITY HOLDINGS LLC) - ITEM REMOVED FROM THE AGENDA

REQUEST TO APPROVE TRANSFER OF DEVELOPMENT RIGHTS CONSERVATION EASEMENT (TD-26-00003 SOLAR DOLAR) - ITEM REMOVED FROM THE AGENDA

MYLARS **ROSLYN RIDGE PUD PHASE 3 LONG PLAT** **CDS**

Approve and authorize signature on the Mylars granting Final Approval for the Roslyn Ridge PUD Phase 3 Long Plat (LPF-26-00002 & PD-24-00001).

RESOLUTION 2026-165 **WHISKEY CREEK** **PUBLIC WORKS**

Approve Resolution No. 2026-165, Awarding a Contract for the Whiskey Creek at Ellensburg Water Company Inverted Siphon Project and Authorize the Water Resources to Execute the Same.

CALL FOR BIDS **SNOW & ICE CONTROL PRODUCTS** **PUBLIC WORKS**

Approve a Notice of Call for Bids, to Furnish Snow and Ice Control

Products for Calendar Year 2027, to be accepted until October 22, 2026, at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2026-166 BARN/CLUBHOUSE, REMOVAL PROJECT PUBLIC WORKS

Approve Resolution No. 2026-166, to Award a Contract to Belsaas and Smith Construction, in the amount of $124,707.45, for the Barn/Clubhouse, Garage, and Shed Demolition and Garbage Removal Project and to Authorize the Water Resources Manager to Execute the Same.

REQUEST FOR QUALIFICATIONS REPETITIVE LOSS AREA ANALYSIS PUBLIC WORKS

Approve a Request for Qualifications for the Kittitas County Flood Control Zone District, to prepare a Repetitive Loss Area Analysis (RLAA) within unincorporated Kittitas County, to be accepted until October 23, 2026, at 5:00 p.m. and to authorize the Clerk to public said notice.

CALL FOR BIDS AGRICULTURAL LEASE TRACTS PUBLIC WORKS

Approve a Notice of Call for Bids, for Agricultural Lease Tracts located at the Bowers Field Airport, to be accepted until October 29, 2026, at 4:00 p.m. at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:21 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes with Josh Fredrickson, Public Works Director and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(1)(c) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood at decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public. No action anticipated.

At 10:26 a.m. the Board reconvened out of Executive Session. No action

was taken.

At 10:27 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Josh Fredrickson, Public Works Director and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement action, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:37 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:37 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Josh Fredrickson, Public Works Director and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement action, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:47 a.m. the Board reconvened out of Executive Session. No action was taken.

CONCLUDE

The meeting concluded at 10:47 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman