COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING

MONDAY **9:00 A.M.** **OCTOBER 05, 2026**

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; Commissioner Jeff Leichleiter.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jeanne Killgore, HR Director; Zack DeHaven, Budget and Finance Director; Andrew Yoder, Assistant Finance Director and one member of the public.

REGULAR MEETING **OFFICE STAFF MEETING** **COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR **WEEK AT A GLANCE** **COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS **REVIEW OF PAF'S & VOUCHERS** **COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG **REVIEW OF CORRESPONDENCE LOG** **COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 2, 2026.

APPOINTMENT **BHTAC - SANDRA SHOVLAIN** **COMMISSIONERS**

Vice-Chairman Laura Osiadacz moved to approve and authorize Chair signature on a letter appointing Sandra Shovlain to the Kittitas County Behavioral Health Tax Advisory Committee (BHTAC) for a two-year term effective immediately and to expire on 12/31/2026 (she is completing a former member's term), noting at that time she could request reappointment for a full two-year term. Commissioner Leichleiter seconded. Motion carried 3-0.

DISCUSSION **COUNTY FACEBOOK** **COMMISSIONERS**

The Board determined that for the week of October 5, 2026, they

APPROVED
10/20/26

would post the following on their Facebook page: Press Release from Superior Court regarding updated jury duty summons response options and an Award for Samantha Cox, who received the Outstanding Individual Floodplain Management Award.

UPDATE **BOCC/ DEPARTMENT HEAD REPORTS** **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2026 were determined during a Board of County Commissioners Office Admin meeting and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES – There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Jeanne Killgore, HR Director, explained that she has been speaking with Alliant our benefits specialist, and with open enrollment right around the corner she wanted to Board to know they are anticipating a 32% increase. She reviewed some options on how to cut costs however they would have a fairly substantial impact to the County employee/household by increasing prescription co-pay fee's increasing and or potentially changing the tiers of covered prescriptions and possibly eliminating a few prescriptions. The Board wasn't interested at this time in the proposed options and would like to see if there are other things they can explore such as a hiring freeze.

Meeting concluded at 9:54 a.m.

OFFICE ADMINISTRATOR

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman