COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING

MONDAY **9:00 A.M.** **SEPTEMBER 28, 2026**

Board members present: Chairman Brett Wachsmith; Commissioner Jeff Leichleiter. Excused: Vice-Chairman Laura Osiadacz;

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jeanne Killgore, HR Director; Josh Fredrickson, Public Works Director/Interim County Engineer and one member of the public.

REGULAR MEETING **OFFICE STAFF MEETING** **COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR **WEEK AT A GLANCE** **COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS **REVIEW OF PAF'S & VOUCHERS** **COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG **REVIEW OF CORRESPONDENCE LOG** **COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 25, 2026.

REQUEST **INTERIM CO. CONST MANAGER** **COMMISSIONERS**

Josh Fredrickson, Public Works Director/Interim County Engineer requested the Board allow him to offer a stipend to the County Surveyor to take on the duties of the recently vacated Construction Manager position while they work to recruit for the position. He reviewed the vast array of duties that he would be covering and stated he has talked to Mr. Turnbull about all of it and he feels he can take on the additional duties temporarily. The Board supported the request and stated they would wait for the Personnel Action Form (PAF) to be brought forward.

RATIFY **CITY OF KITTITAS LETTER** **COMMISSIONERS**

APPROVED
10/6/26

Commissioner Leichleiter moved to approve and ratify the Chairs signature on a letter to the City of Kittitas Administrator terminating an ILA between the County and the City of Kittitas for Court, Public Defense, Probation, and Prosecution Services, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

DISCUSSION **COUNTY FACEBOOK** **COMMISSIONERS**

The Board determined that for the week of September 28, 2026, they would post the following on their Facebook page: Notice that the Burn Ban is lifting at noon on 9/30/2026 and congratulations to the winner of the annual City vs. County Softball game.

UPDATE **BOCC/ DEPARTMENT HEAD REPORTS** **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2026 were determined during a Board of County Commissioners Office Admin meeting and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES – There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Meeting concluded at 9:54 a.m.

OFFICE ADMINISTRATOR

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman