KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting

TUESDAY	10:00 AM	9/22/2026

Board Members Present: Brett Wachsmith, Laura Osiadacz, Jeff Leichleiter

Others Present: Bryan Elliott, Andrew Yoder, Therese Murphy, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN KITTITAS COUNTY AND LOCAL 792CH (COURTHOUSE) TO RECOGNIZE AND CLASSIFY ELECTIONS DEPUTY

Auditor Elliott presented a request to create an Elections Deputy position to fill the vacancy created by the promotion of the Chief Administrator. He also requested to reclassify the current Certified Deputy Auditor II to Elections Deputy. Commissioner Osiadacz moved to approve an MOU with Local 792CH to recognize and classify the Elections Deputy position. Commissioner Wachsmith seconded the motion. Motion was approved; 3:0.

EXECUTIVE SESSION – RCW 42.56.110(1)(G)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Chairman Wachsmith amended the agenda to correct the scrivener's error in the agenda item from "RCW 42.56.110(1)(g)" to "42.30.110(1)(g)." At 10:05 AM, Chairman Wachsmith announced the Board would recess into an Executive Session for 20 minutes under RCW 42.30.110(1)(g) to discuss the performance of a public employee. No action anticipated. The Executive Session was attended by the Board, HR Director Killgore, and Deputy Prosecutor Murphy. At 10:25 AM, the Chair announced that the Executive Session would be extended for two additional minutes for the same purpose. The Board reconvened out of Executive Session at 10:27 AM with no action taken.

OTHER BUSINESS

Commissioner Osiadacz discussed the previous day's Finance Study Session and staffing trends. Deputy Prosecutor Murphy provided an update about the work the Records Management Committee has been doing on the committee's bylaws.

APPROVED
10/6/2026

CONCLUDED

The meeting was concluded at 10:42 AM.

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Jeanne Killgore, HR Director

Brett Wachsmith, Chair