

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 13, 2026

Board members present: Vice-Chairman Brett Wachsmith & Commissioner Laura Osiadacz (arrived at 9:10). Excused: Chairman Cory Wright.

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Miko Tempski, Deputy Prosecutor III; Sue Higginbotham, Chief Administrator; and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:10 a.m. Vice-Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT-

Amy McGuffin, Chamber of Commerce CEO, thanked the Board for getting the letter of support she requested ready so quickly and stated that the grant has been submitted.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 10, 2026.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of July 13, 2026, they would post the following on their Facebook page: Ribbon Cutting at the New Transfer Station; and 2026 Small Capital - Distressed Sales and Use

APPROVED

2026/08/04

Tax Grants Announcements.

RATIFY LETTER TO WA ST RECREATION CO COMMISSIONERS

Commissioner Osiadacz moved to approve and ratify Board signature on a letter of support to the Washington State Recreation and Conservation Office. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

DIRECTION FIRE DIST #4 ANNEXATION REQUEST AUDITOR

Sue Higginbotham, Chief Administrator, reviewed a Certificate of Sufficiency for the requested annexation of an area in and around 28001 Vantage Hwy. She reviewed the documents they received and outlined the process and options the Board has. The Board determined they would proceed with a Resolution allowing the annexation in lieu of the Public Hearing and directed Staff to work with the Prosecutor's Office to prepare the document.

REQUEST NOISE WAIVER - McCLURE AND SONS COMMISSIONERS

Mandy Buchholz, Office Administrator, presented a request for a Noise Waiver from McClure and Sons, INC., requesting a noise waiver for July 21, 2026 from 4:30 a.m. to 6:00 p.m. to allow for construction work to be performed at 932 Hyak Drive East, Snoqualmie Pass, WA 98068. She stated that the Sheriff's Office reviewed the request and stated there were no concerns. Commissioner Osiadacz moved to approve the request as presented. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

LETTER LETTER OF SUPPORT CENTRAL TRANSIT COMMISSIONERS

Commissioner Osiadacz moved to approve and authorize Vice-Chair signature on a letter to Betsy Dunbar Transit Manager with Ellensburg Central Transit in support of the WSDOT 2027-2029 Consolidated Grant Program application. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

EXECUTIVE SESSION RCW 42.30.110 (I) COMMISSIONERS

At 9:17 a.m. Vice-Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes, with the BoCC and Miko Tempksi, Deputy Prosecutor III, under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 9:22 a.m. the Board reconvened out of Executive Session.

RESOLUTION 2026-119

CLAIM FOR DAMAGES

PROSECUTOR

Commissioner Osiadacz moved to approve Resolution No. 2026-119, A Resolution Authorizing Payment of the Claim for Damages Filed by Donald Myers and Magen Spears and Authorizing Washington Counties Risk Pool to Issue a Warrant for Said Claim. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2026 were determined during a Board of County Commissioners Office Admin meeting and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

EXECUTIVE SESSION

COMMISSIONERS

At 9:33 a.m. Vice-Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes, with just the BoCC, under RCW 42.30.110 (g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:38 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting concluded at 9:38 a.m.

OFFICE ADMINISTRATOR

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Brett Wachsmith, Vice-Chairman