

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY	10:00 AM	6/09/2026
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Board Members Present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others Present: Bryan Elliott, Sarah Keith, Bill Davis, Richard Hink, Theresc Murphy, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN KITTITAS COUNTY AND LOCAL 2658 (APPRAISERS) TO MODIFY ARTICLE 14.1(B) – PTO ACCRUAL

HR Director Killgore presented an MOU to modify the PTO accrual language in the Appraisers collective bargaining agreement. The update will align contract language regarding PTO accrual in the last month of employment with the County's current practice. Commissioner Wachsmith moved to approve an MOU with Local 2658 to modify Article 14.1(B) – PTO Accrual. Commissioner Wright seconded the motion. Motion was passed; 3:0.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN KITTITAS COUNTY AND LOCAL 792CH (COURTHOUSE) TO MODIFY ARTICLE 14.1(B) – PTO ACCRUAL

HR Director Killgore presented an MOU to modify the PTO accrual language in the Courthouse collective bargaining agreement. The update will align contract language regarding PTO accrual in the last month of employment with the County's current practice. Commissioner Wachsmith moved to approve an MOU with Local 792CH to modify Article 14.1(B) – PTO Accrual. Commissioner Wright seconded the motion. Motion was passed; 3:0.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN KITTITAS COUNTY AND LOCAL 792 (ROAD) TO MODIFY ARTICLE 12.1(B) – PTO ACCRUAL

HR Director Killgore presented an MOU to modify the PTO accrual language in the Road collective bargaining agreement. The update will align contract language regarding PTO accrual in the last month of employment with the County's current practice. Commissioner Wachsmith moved to approve an MOU with Local 792 to modify Article 12.1(B) – PTO Accrual. Commissioner Wright seconded the motion. Motion was passed; 3:0.

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN KITTITAS COUNTY AND LOCAL 792CH (COURTHOUSE) TO RECOGNIZE AND CLASSIFY SUPERIOR COURT COMPLIANCE SPECIALIST

This topic was tabled to a future meeting.

APPROVED

2026.07.21

DISCUSSION/DECISION – IT STAFFING

Infrastructure Manager Davis presented a request to promote both of his Network/System Administrator Is to IIs effective 6/01/2026. He summarized that both staff have been in their roles for several years and meet with qualifications to progress to the next step in the Network/System Administrator series. The Board provided direction to move forward with the promotions.

DISCUSSION/DECISION – EMPLOYMENT AGREEMENT

The Board reviewed the special employment agreement for the Executive Director of Economic Development position. Commissioner Wachsmith moved to approve the employment agreement with an effective date of 8/01/2026. Commissioner Osiadacz seconded the motion. Motion was passed with Commissioner Wachsmith and Commissioner Osiadacz voting in favor, and Commissioner Wright abstaining.

CLOSED SESSION – RCW 42.30.140(4)(B)

The OPMA does not apply to that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The Board entered closed session at 10:08 AM to discuss collective bargaining. Anticipated action: direction to staff. The Board exited closed session and directed staff to respond to the union.

OTHER BUSINESS

RCW 42.30.110(G) - To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board entered executive session at 10:18 AM to discuss the performance of a public employee for an anticipated length of 20 minutes. No anticipated action. The Board exited executive session at 10:38 AM with no action taken.

Sheriff Myers advised the Board that he will be meeting with the City of Kittitas to discuss their agreement with the County for law enforcement services.

CONCLUDED

The meeting was concluded at 10:40 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director

Cory Wright, Chair