

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 8, 2026

Board members present: Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz. Excused: Chairman Cory Wright.

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Zack DeHaven, Budget and Finance Director; and Julie Kjorsvik, Clerk of the Board and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 5, 2026.

APPOINTMENT

FACILITIES WORK GROUP

AUDITOR

Commissioner Osiadacz moved to approve the following County Staff to be on the County's Internal workgroup for County Facilities: Finance Rep. Zack DeHaven; Facilities Rep. Cody Cupp; IT Rep. Doug Fessler; Project Manager, Charlie Smith and then as Auxiliary County Rep's would be Patti Stacey, Erin Moore; and Kady Porterfield. Commissioner Osiadacz seconded. Motion carried 2-0.

SPECIAL EVENT

BREAKTHROUGH T1D RIDE

COMMISSIONERS

Commissioner Osiadacz moved to approve a Special Event Application to hold the Breakthrough T1D Ride - Bicycle Ride, and to grant a waiver to Kittitas County Code Chapter 5.20.160 - Closing Hours, and

APPROVED

JUNE 16, 2026

meet with on a weekly basis for the year. The assignments for 2026 were determined during a Board of County Commissioners Office Admin meeting and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

EXECUTIVE SESSION

COMMISSIONERS

At 9:27 a.m. Vice-Chairman Wachsmith announced the Board would recess into an Executive Session for 10 minutes, with the BoCC and HR Director Jeanne Killgore, under RCW 42.30.110 (g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

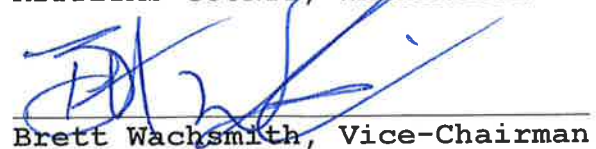
At 9:37 a.m. the Board reconvened out of Executive Session. Direction given to HR Director Killgore to outline the employment contract with the candidate and to place the Contract on her Study Session for June 9, 2026 at 10:00 a.m., for formal consideration.

Meeting concluded at 9:37 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Vice-Chairman