

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**APRIL 13, 2026**

Board members present: Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz. Excused: Chairman Cory Wright.

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Julie Kjorsvik, Clerk of the Board; and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Vice-Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 10, 2026.

**PROCLAMATION**

**EHS - CHOIR WINTER ACADEMIC**

**COMMISSIONERS**

Vice-Chairman Wachsmith moved to approve Board signature and ratify Chair signature approving a Proclamation for Ellensburg High School Choir Day - WIAA 2A Winter Academic State Champions, to be on April 28, 2026. Commissioner Osiadacz seconded. Motion carried 2-0

**SPECIAL EVENT**

**CRIME STOPPERS - BIKE RIDE**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve a Special Event Application to hold the annual Crime Stoppers - Your Canyon for a Day - Bike Ride, on May 17, 2026, and to grant a waiver to Kittitas County Code Chapter 5.20.100 - Penal Bond of Indemnity, and conditioned upon recommendations from the Treasurer, Public Works, Sheriff's Office,

**APPROVED**

4/21/26

and the Fire Marshal. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

**UPDATE**

**WHITE BOARD**

**COMMISSIONERS**

The Board reviewed their current whiteboard topics and provided status updates.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of April 13, 2026, they would post the following on their Facebook page: Veterans Resource Fair April 18<sup>th</sup> from 9-2 at the CWU SURC; CASA Proclamation, and April 18<sup>th</sup> is the Upper County Drug Take Back and Shred event being hosted at the Senior Center from 10:00 a.m. - 2:00 p.m.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2026 were determined during a Board of County Commissioners Office Admin meeting and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES** - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:43 a.m. Vice-Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes, under RCW 42.30.110 (g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:48 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting concluded at 9:48 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Vice-Chairman