

KITTITAS COUNTY
2026 FINANCE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG

THURSDAY	1:30 PM	March 19, 2026
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Board members present: Commissioner Laura Osiadacz, Commissioner Brett Wachsmith & Commissioner Cory Wright

Staff Present: Zack DeHaven, Andrew Yoder, Lisa Murray, Nancy Shaff, Reid Burbank

- 1. Call to Order: 10:00AM**
- 2. Citizen Comments – Pat Kelleher sends public comment via email**

The recommendation is to award a PSA to the chamber in the amount of \$470,000. Attachment A outlines the 2026 scope of work, organized into seven elements. It would be beneficial to allocate a defined budget amount to each element. This would:

- Provide appropriate scale and proportionality across the scope of work, and
- Assist in tracking remaining funds within each element throughout the year

Thank you for your consideration.

3. 2026 Chamber of Commerce Professional Services Agreement – Decision

The Board reviewed an Agreement for Services for 2026, between Kittitas County and the Kittitas County Chamber of Commerce. Kittitas County will compensate the Chamber of Commerce \$470,000 for tourism services performed in the 2026 calendar year. The Board approved the Agreement unanimously.

4. Accountability Audit Exit Conference – Discussion

Mandy Wilson and Kevin Ruiz of the State Auditor’s Office joined remotely to present the results of the 2023-2024 Accountability Audit. Kevin Ruiz presented the results in brief, explaining that the County had complied in all audited areas with laws, regulations, and policies. The County did receive a management letter regarding the Unemployment Compensation and Self-Insurance funds. The County does not have a written policy regarding Self-Insurance and the use of a third-party administrator. The County also missed multiple Unemployment Claims payments, resulting in penalties and interest.

APPROVED

4.7.2026

5. Other Business – Senior Center Roof Grant


Zack Dehaven relayed that the county would act as a passthrough for the grant. The Board discussed and would like to request compensation to manage the grant.

Meeting adjourned at 10:25AM

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Andrew Yoder
Assistant Finance Director



Cory Wright, Chairman