

**KITTITAS COUNTY  
HR STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, 205 W 5<sup>TH</sup> AVE., ROOM 108, ELLENSBURG  
Regular Meeting**

**TUESDAY**

**10:00 AM**

**3/10/2026**

**Board Members Present: Brett Wachsmith, Laura Osiadacz**

Others Present: Pat Gigstead, Jeanne Killgore

**CALL TO ORDER**

The meeting was called to order at 10:01 AM.

**CITIZEN COMMENTS (1 MINUTE TIME LIMIT)**

None.

**REQUEST TO APPROVE MOU BETWEEN KITTITAS COUNTY AND LOCAL 760 (PROBATION) TO RECOGNIZE AND CLASSIFY THE CASE MANAGER POSITION**

HR Director Killgore presented a Memorandum of Understanding with the Probation union to recognize and classify the Case Manager position. She explained that the recent vacancy in the Misdemeanant Probation Office prompted the department to evaluate their staffing needs. The Case Manager position was a previously active position in Misdemeanant Probation. Commissioner Osiadacz moved to approve the MOU between Kittitas County and Local 760 (Probation) to recognize and classify the Case Manager position. Commissioner Wachsmith seconded the motion. Motion was approved 2:0.

**EXECUTIVE SESSION – RCW 42.30.110(G)**

*To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.*

The Board entered executive session at 10:03 AM for an anticipated length of 10 minutes to discuss the qualifications of applicants for public employment. Anticipated action: direction to staff. The Board exited executive session at 10:13 AM with direction to staff to schedule interviews.

**OTHER BUSINESS**

None.

**CONCLUDED**

The meeting was concluded at 10:14 AM.

**APPROVED**  
3/17/26

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



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**Jeanne Killgore, HR Director**



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**Cory Wright, Chair**