

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY	10:00 AM	2/24/2026
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Board Members Present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others Present: Patti Stacey, Amy Cziske, Zack DeHaven, Zane Kinney, Therese Murphy, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

REQUEST TO APPROVE RESOLUTION IN THE MATTER OF ESTABLISHING PERSONNEL POLICY 4.19 - ARTIFICIAL INTELLIGENCE (AI)

HR Director Killgore presented a new personnel policy regarding Artificial Intelligence in the workplace. Commissioner Wachsmith moved to approve Resolution 2026-037 to adopt Personnel Policy 4.19 – Artificial Intelligence (AI). Commissioner Osiadacz seconded the motion. Motion was approved; 3:0.

REQUEST TO APPROVE RESOLUTION IN THE MATTER OF UPDATING PERSONNEL POLICY 8.3 - WHISTLEBLOWER

Director Killgore presented an updated draft of the County’s whistleblower personnel policy. She explained that the previous policy hadn’t been updated in many years. Commissioner Wachsmith moved to approve Resolution 2026-038 to update Personnel Policy 8.3 – Whistleblower. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0.

DISCUSSION/DECISION - PROJECT MANAGER POSITION

The Board reviewed the final job description and wage scale of the Project Manager position. They provided direction to move forward with moving the position into the Auditor’s Office and commencing the recruitment process.

OTHER BUSINESS

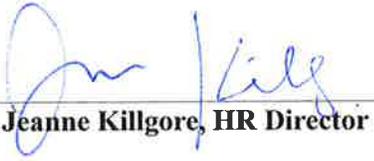
The Board discussed the County’s political activity and ethics policies. They expressed interest in reviewing and/or developing an ethics policy, specifically for Elected Officials during election periods.

CONCLUDED

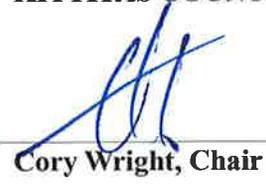
The meeting was concluded at 10:17 AM.

APPROVED
3/17/26

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Cory Wright, Chair