

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 20, 2026

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jodi Larsen, Office Administrator; Cody Cupp, Assistant Maintenance Director; Jeanne Killgore, HR Director.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 16, 2026.

LETTER

FIRE DIST. #1

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve and authorize Board signature on a letter to the Chair of Fire Dist. #1 Fire Commissioner Craig George, requesting payment of fire protection assessment fees on tax-exempt structures owned by the County. Commissioner Osiadacz seconded. Motion carried 3-0.

APPOINTMENT

AIRPORT - GEULA

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve the appointment of Naisan Geula to the Kittitas County Airport Advisory Committee for a 3-year term effective immediately and to expire on 12/31/2028. Commissioner Osiadacz seconded. Motion carried 3-0.

APPROVED
2/3/2026

UPDATE**WHITE BOARD****COMMISSIONERS**

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION**COUNTY FACEBOOK****COMMISSIONERS**

The Board determined that for the week of January 19, 2026, they would post the following on their Facebook page: Bullfrog Road overpass project update; & Public Health Measles update.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2026 were determined during the Board of County Commissioners Office Admin meeting on January 12th, 2026, and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Cody Cupp, Assistant Maintenance Director gave an update on the Rodeo Arena project Change Orders. He said they are seeing significant Change Orders for the Stadia Footing at \$400,000; Overtime \$502,000; and Stage Relocation \$200,000 to name a few. He said that Chairman Wright, Event Center Director Porterfield; County Finance and some Rodeo Board members have been meeting and the Rodeo Board has been tapped to look at helping with funding and they will be looking to meet with the City of Ellensburg as well. Assistant Maintenance Director Cupp stated they are approximately 1.4 million over the original contact. He stated that they plan to meet again later today and more updates will be coming.

Commissioner Osiadacz provided a copy of a legal service request she was asked to put in for the Lodging Tax Advisory Committee (LTAC) looking at the makeup of the committee and Legal's opinion.

Julie Kjorsvik, Clerk of the Board, asked the Board to make sure they had InformaCast pinned to each users toolbar. She stated Security was by on Friday requesting that it be done. She was directed to see if IT can force that application out on all computers.

Chairman Wright gave another update on the Deathridge well issue previously discussed during the 12/15/2025 & 1/12/2026 Admin Meeting.

EXECUTIVE SESSION

QUALS

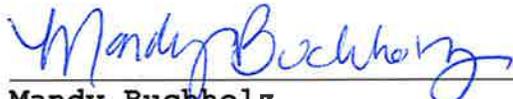
COMMISSIONERS

At 9:34 a.m. Chairman Wright announced the Board would recess into an Executive Session for 10 minutes with Jeanne Killgore, HR Director under RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:44 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting concluded at 9:44 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman