

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY	10:00 AM	1/13/2026
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Board Members Present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others Present: Therese Murphy, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

REQUEST TO APPROVE RESOLUTION IN THE MATTER OF REVISING THE 2026 SALARY MATRIX FOR REGULAR NON-UNION COUNTY EMPLOYEES

HR Director Killgore presented the Board with an updated salary matrix, explaining that the new matrix matches the calculations in Cayenta, the County payroll system. Commissioner Wachsmith moved to approve Resolution 2026-003 to update the 2026 salary matrix for non-union employees. Commissioner Osiadacz seconded the motion. Motion was approved; 3:0.

DISCUSSION/DECISION – RECORDS MANAGEMENT TRAINING VIDEO

The Board reviewed an updated records management training video for new employees. They provided direction to the Records Management Committee to continue their efforts to update training materials.

OTHER BUSINESS

None.

CONCLUDED

The meeting was concluded at 10:34 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Cory Wright, Chair

APPROVED

2/17/26