

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

DECEMBER 15, 2025

Board members present: Vice-Chairman Cory Wright & Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Zack DeHaven, Budget and Finance Director; Chelsey Loeffers, Public Health Director; Roger Hansberry, Security Deputy and one member of the public.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 12, 2025.

CERTIFICATE RETIREMENT - ROGER HANSBERRY COMMISSIONERS

Commissioner Wachsmith moved to approve Board signature on a Certificate of Appreciation to Roger Hansberry for his dedicated service to the citizens of Kittitas County from May 13, 2009, through December 31, 2025, Vice-Chairman Wright seconded. Motion carried 2-0.

DISCUSSION DEATHERIDGE APPEAL FEE COMMISSIONERS

Chelsey Loeffers, Public Health Director, reviewed a staff report and explained that Public Health had been asked to bring forward a request for the Board to consider refunding the Deatherage Appeal

APPROVED

11/16/26

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

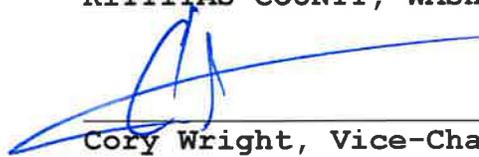
Meeting concluded at 9:40 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Vice-Chairman