

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**DECEMBER 16, 2025**

Board members present: Vice-Chairman Cory Wright and Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Cody Cupp, Assistant Maintenance Director; Cori McKean, Coroner; Ben Kokjer, Chief Deputy; Kady Porterfield, Event Center Director; Kasey Knudson, Human Services Manager; Amy Cziske, Treasurer; Chad Bala, CDS Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Bryan Elliott, Auditor; Chris Whitsett, Inspector; Tip Hudson, Extension Agent; Elishia Harvill, Chief Administrator; Cheryl Burrows, EMS Coordinator; Eileen Murphy, Office of Public Defense Director; Kate Johnson, Communicable Disease Manager; and approximately 25 members of the public.

**CALL TO ORDER**

Vice-Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Vice-Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS**

**PROCLAMATION                      CLE ELUM-ROSLYN HS GIRLS SOCCER DAY                      COMMISSIONERS**

Commissioner Wachsmith moved to approve a Proclamation declaring December 19, 2025, as "Cle Elum-Roslyn High School Girls Soccer Team Day" in Kittitas County, recognizing them as being the WIAA 2B Academic State Champions. Vice-Chairman Wright seconded. Motion carried 2-0.

**AWARDS & RECOGNITIONS**

**CERTIFICATE OF APPRECIATION    BECKY McDOWELL & GREG ZEMPEL    COMMISSIONERS**

Commissioner Wachsmith moved to approve a Certificate of Appreciation to Becky McDowell and Greg Zempel, for their outstanding service and

APPROVED  
1/20/26

dedication as a member of the Kittitas County Fair Board. Vice-Chairman Wright seconded. Motion carried 2-0.

**APPROVAL OF AGENDA**

Commissioner Wachsmith moved to approve the Agenda, as amended, by changing Consent Item D and E to reflect the signature of the Vice-Chairman. Commissioner Wachsmith seconded. Motion carried 2-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Commissioner Wachsmith moved to approve the Consent Agenda, as amended, by changing Consent Item D and E to reflect the signature of the Vice-Chairman. Vice-Chairman Wright seconded. Motion carried 2-0.

**MINUTES**

DATE	MINUTES
11/10/2025	CDS Study Session
11/17/2025	Finance Study Session
11/24/2025	Public Works Study Session
11/25/2025	Coroner Appointment
11/25/2025	HR Study Session
12/01/2025	BoCC Office Admin Meeting
12/01/2025	BoCC Public Hearing (3)
12/02/2025	BoCC Regular Agenda Session
12/03/2025	Sheriff's Study Session
12/08/2025	Bill Clarke Legislative Planning
12/08/2025	BoCC Office Admin Meeting

**AGREEMENT**

**ROBERT K. WEIDNER**

**COMMISSIONERS**

Approve a Memorandum of Agreement between Kittitas County and Robert K. Weidner, in the amount of \$10,000.00 to serve as the Washington D.C. government relations advisor to Kittitas County and other counties of the Evergreen Forest County Group, from January 1, 2026, through December 31, 2026.

**RESOLUTION 2025-251**

**EMS & TRAUMA CARE COUNCIL**

**EMS**

Approve Resolution No. 2025-251, Authorizing an Interlocal Agreement with Kittitas County Emergency Medical Service and Trauma Care Council

for the Coordination of Emergency Medical Services, in the amount of \$132,807.00, from January 1, 2026, through December 31, 2026.

**CHANGE ORDER**

**JAIL PROJECT**

**MAINTENANCE**

Approve and authorize the Vice-Chairmans signature on Change Order #005, in the amount of \$265,050.00, for the Kittitas County Jail Facilities Renovation project.

**AGREEMENT**

**JOHNSTON & WILLIAMS FUNERAL HOME**

**CORONER**

Approve a Professional Services Agreement between the Kittitas County Coroner's Office/Coroner Cori McKean and Johnston Funeral Parlors, LLC, dba Johnston & Williams Funeral Home and Crematory, from January 1, 2026, through February 28, 2027.

**AGREEMENT**

**WASHINGTON STATE UNIVERSITY EXTENSION**

**EXTENSION**

Approve a Memorandum of Agreement, Appendix A between the Washington University Extension and Kittitas County, in the amount of \$116,205.00, to provide an Extension Program from January 1, 2026, through December 31, 2026.

**LEASE**

**CANON USA, INC.**

**EXTENSION**

Acknowledge a Lease Agreement between Canon USA, Inc. and Kittitas County WSU Extension for a Canon Image FORCE C5140 Copy Machine.

**CALL FOR BIDS**

**CATTLE PEN AREA AT RODEO ARENA**

**EVENT CENTER**

Approve a Call for Bids to design and install a new cattle pen area at the Ellensburg Rodeo Arena, to be accepted until 5:00 p.m. on January 15, 2026, and to be opened at the Kittitas Valley Event Center Office on January 16, 2026, at 9:00 a.m. and to authorize the Clerk to publish said notice.

**CHANGE ORDER**

**CASCADE CENTRAL CONSTRUCTION**

**EVENT CENTER**

Approve Change Order No. 1 with Cascade Central Construction in the amount of \$54,179.37, for the Ellensburg Rodeo Arena Grandstands Project.

**AGREEMENT**

**HERITAGE LAW OFFICE, ELIZABETH GAGLEY**

**PUBLIC DEFENSE**

Approve an Agreement between Kittitas County and Heritage Law Office, Elizabeth Gagley, to provide public defender services for eligible indigent criminal defendants in Kittitas County Upper District Court, from January 1, 2026, through January 31, 2026.

**AGREEMENT****PAUL McBRIDE****PUBLIC DEFENSE**

Approve an Agreement between Kittitas County and Paul McBride, to provide public defender services for eligible indigent criminal defendants in Kittitas County Superior and Juvenile Court from January 1, 2026, through June 30, 2026.

**AGREEMENT****ALUMBAUGH LAW****PUBLIC DEFENSE**

Approve an Agreement between Kittitas County and Alumbaugh Law, Majorie Alumbaugh, to provide public defender services for eligible indigent criminal defendants in Kittitas County Superior and Juvenile Court from January 1, 2026, through December 31, 2026.

**RESOLUTION 2025-252****FRIENDS OF ANIMALS****PUBLIC HEALTH**

Approve Resolution No. 2025-252, Authorizing an Amendment to a Contract between Kittitas County and Kittitas County Friends of Animals, to provide financial veterinary assistance to animals owned by Youth, Veterans and Seniors in Kittitas County, from January 1, 2025, through December 31, 2026.

**RESOLUTION 2025-253****WA STATE HEALTH CARE AUTHORITY****PUBLIC HEALTH**

Approve Resolution No. 2026-253, to Authorize an Interagency Agreement between the Kittitas County Public Health Department and the Washington State Health Care Authority, from January 1, 2026, through December 31, 2029.

**RESOLUTION NO. 2025-254****ADOPT BYLAWS****PUBLIC HEALTH**

Approve Resolution No. 2025-254, Adopting the 1/10<sup>th</sup> of 1% Mental Health and Chemical Dependency Tax Advisory Board Bylaws.

**SET PUBLIC HEARING****TELECOMMUNICATIONS FACILITIES****PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Non-Exclusive Franchise for Telecommunications Facilities, to be held on Tuesday January 20, 2026, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING****LEASE OF AIRPORT PROPERTY****PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Lease for property at the Kittitas County Airport, Bowers Field, to be held on Tuesday January 6, 2026, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**LETTER**

**PUBLIC FACILITIES DISTRICT**

**PUBLIC WORKS**

Approve a letter to the Washington State Department of Commerce, Local Government Division, requesting a financial independent feasibility review for a proposed Public Facilities District in Kittitas County.

**RESOLUTION 2025-255**

**UNCOLLECTIBLE DEBTS**

**SHERIFF**

Approve Resolution No. 2025-255, Authorizing the Write-Off of Uncollectible Debts Totaling \$735.00 Payable to the Kittitas County Sheriff's Office for the Years 2017, 2018, and 2019.

**AGREEMENT**

**ALLPAID, INC.**

**SHERIFF**

Approve the Fourth Annual Renewal of the 2021-2022 Professional Services Agreement between Kittitas County and Allpaid, Inc. extending the timeline to December 31, 2026, to process bail payments made by credit card.

**AGREEMENT**

**DAY WIRELESS**

**SHERIFF**

Approve an Agreement for Services between Kittitas County and Day Wireless, to install, service, and maintain specialized equipment of the Sheriff's Office vehicles, from January 1, 2026, through December 31, 2026.

**CONTRACT**

**AXON ENTERPRISE, INC.**

**SHERIFF**

Approve a Contract between the Kittitas County Sheriff's Office and Axon Enterprise, Inc. for replacement of Taser/Body Camera equipment, in the total amount of \$815,789.45, from May 1, 2026 through May 1, 2031.

**AGREEMENT**

**UPPER COUNTY SENIOR CENTER**

**AUDITOR**

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center (Putnam Centennial Center), in the amount of \$50,000.00 to provide public services which will benefit senior citizens and others in the Upper Kittitas County from January 1, 2026, through December 31, 2026.

**AGREEMENT**

**BOYS & GIRLS CLUB**

**AUDITOR**

Approve an Agreement between Kittitas County and the Boys and Girls Club of Columbia Basin, in the amount of \$40,000.00 to provide funding to finalize necessary permitting for the "Community Hub" in Cle Elum, through December 31, 2026.

**AGREEMENT**

**CITY OF ELLENSBURG - LIBRARY SERVICES**

**AUDITOR**

Approve an Agreement between the City of Ellensburg and Kittitas County,

in the amount of \$130,000.00 to provide library services to county residents from January 1, 2026, through December 31, 2026, and \$1,000.00 for the One Book One County Program.

**AGREEMENT**

**CITY OF ROSLYN - LIBRARY SERVICES**

**AUDITOR**

Approve an Agreement between the City of Roslyn and Kittitas County, in the amount of \$32,000.00 to provide library services to county residents from January 1, 2026, through December 31, 2026, and \$500.00 for the Summer Reading Program.

**AGREEMENT**

**CITY OF KITTITAS - LIBRARY SERVICES**

**AUDITOR**

Approve an Agreement between the City of Kittitas and Kittitas County, in the amount of \$10,000.00 to provide library services to county residents from January 1, 2026, through December 31, 2026, and \$500.00 for the Summer Reading Program.

**AGREEMENT**

**CITY OF CLE ELUM - LIBRARY SERVICES**

**AUDITOR**

Approve an Agreement between the City of Cle Elum and Kittitas County, in the amount of \$50,000.00 to provide library services to county residents from January 1, 2026, through December 31, 2026, and \$500.00 for the Summer Reading Program.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS**

Pat Kelleher provided information on the proposed formation of a Recreation District. He felt it was premature since there's no plan of what the facilities are to be included.

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

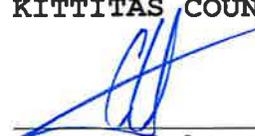
The meeting concluded at 10:40 a.m.

**CLERK OF THE BOARD**



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Vice-Chairman