

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY	10:00 AM	12/09/2025
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Board Members Present: Laura Osiadacz, Cory Wright, Brett Wachsmith

Others Present: Zane Kinney, Andrew Yoder, Therese Murphy, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

DISCUSSION/DECISION – IT STAFFING

Assistant IT Director Kinney requested Board approval to reclassify Chelsey Pedersen, Application Developer I, to an Application Developer II effective 1/01/2026. He explained that in June the Board approved the creation of Application Develop I, II, and III positions. Based on Developer Pedersen’s years of experience and performance she is eligible to move to the Developer II position. The Board approved the request.

DISCUSSION – HR UPDATES

HR Director Killgore provided the Board with an update on several HR projects including FMLA and Social Media policy updates. She also discussed the draft AI policy which IT and the Prosecutor’s Office have been working on. She also advised the Board that HR, with support from IT, is reviewing the NeoGov Onboard and Learn platforms. These would potentially increase efficiency in both HR and IT processes, and eliminate several home-grown programs from CAMAS, the County’s intranet system.

OTHER BUSINESS

Deputy Prosecutor Murphy advised the Board that she has been working with the Records Management Committee to redesign the new employee records management training. They have created a video presentation and will bring it to the Board for their review and feedback at a future meeting.

CONCLUDED

The meeting was concluded at 10:29 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Laura Osiadacz, Chair

APPROVED

1/6/26